### 1. Application Guide

### **About Applications**

This guide explains how to enter and submit application details (details on research summaries, research expenses, project member details, etc.) in response to a published call for applications.

### Application Process

Funding agency can set whether approval from researchers' affiliated institution is required when submitting a project application. If approval is required, your request will only be submitted to the Funding agency that posted the call for applications if your research institution grants approval.





#1 You can pull back until approved by Research Institution.

However, you can not pull back after the deadline(except for submission of project applications sent back or remanded for revision by Funding agency.)

#2 You can pull back until accepted by Funding agency.

However, you can not pull back after the deadline (except for submission of project applications sent



back or remanded for revision by Funding agency.)

#3 You can pull back until accepted by Funding agency.

However, you can not pull back after the deadline(except for submission of project applications sent back or remanded for revision by Funding agency.)



## **1.1 Creating a Project Application**

Process Operations Operation Screen (1) Select "New Applications" > "Current Calls for Applications (New)" in Тор the Global Menu Current Calls for (2) Search for calls for applications Applications Instructions for (3) Check the notes about the application Applications Apply (Register (4) Enter the application details new application) Application (5) Submit the project application Submitted

This section explains how to create a new project application for current calls for applications.



### (1) Selection in the Global Menu



(1) Click "New Applications" > "Current Calls for Applications (New)" in the Global Menu on the top screen.

#### (2) Search for calls for applications

ne [Currer	nt Calls fo	or Applicatio	ns] scree	n is displa	iyed.			
e-Rad Net	w Applications 👻	Submitted proposals 🗸	Manage effort 🗸	Other functions 🗸			Sitemap	青森太郎 👻 🗜
Researcher						quiry 🗇 Ope	eration manual Elar	osed time ? ( 04:35 )
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Application en	riod ?	(St	art) e.g.)2017	/01/01	Select Select	<ul> <li>Sele</li> <li>Sele</li> <li>Sele</li> </ul>	ct	~
Requirement o investigator's i	of approval fro institution	m principal		Innecessary	Required			

- (1) Input search terms.
- (2) Click the "Search" button.
  - Clicking "Search" without entering search terms displays all current calls for applications.
  - To filter your search by more advanced terms, click the "Display advanced search conditions" button to display the advanced settings.

	Note	Search category / search text		
0	If "All" is selected for applications a If you want to sea the search catego	d as a search category, all current calls re searched with search text. arch by specifying a search item, select ory.	Search category/search text Number of displayed items AHide advanced search conditions Application entity	All Ministry Funding agency name System name Project name Year Title of call for application Field name Keyword Application abstract Application subject (Start) [e.g.)2017/01/01
			Application period ?	( End ) e.g.)2017/01/01

The search results are displayed.

Tick the "Appl	v" button to an	ply for the call of Applic	ation				
Slick the Appl	y button to ap		ation.				
						_	
						Dowi	nload search results
1 to 3 items (to	ital 3 items)		<u> </u>				(3) Click h
Application year (fiscal year)	Funding agency	Title of call for Application	Application ? unit	Requirement of ? institution's approval	Deadline	Deadline ? within your institution	Application
2024	Cabinet Offic e	TEST DA CELESCEL (NE Manalla [NEW]	Researcher unit	Unnecessary	2025/0 8/21 0 0:00		Apply 🔊
2024	Japan Agenc y for Medical Research an d Developme nt	SCHERT TO NEARED	Researcher unit	Required	2024/0 9/30 1 2:00		Apply D
2024	Japan Agenc y for Medical Research an d Developme nt	SF確認定スト研約100 22-1 19第二回	Research i nstitution unit	-	2024/0 9/30 1 2:00		
1 to 3 items (to	tal 3 items)						
						Down	nload search results

(3) Click the "Apply" button of call for application to be applied from a list of research results.



	of call for Application
<ul> <li>Click the "Title of call for</li> </ul>	Application" link to display details on that call for applications in another window.
Details of Call f Basic information Further details S	or Applications pecific information from your institution
Basic information Funding agency	Tokyo Funding Agency
Application year(fiscal year)	2019
Title of call for Application	2020年度 e-rad
Research area	(Life Science) Plantnutritionandsoilscience
Keyword	
Research period (Year/Month/Day)	(minimum) 1 to (maximum) 3 years
Application period	$2019/11/01\ 00:00 \sim 2019/12/31\ 00:00$
[New] will be displayed nex	t to the title of call for application within 5 days after calls for applications started.

#### (3) Check the notes

New Applications - Submitted proposals - Manage effort - Other functions hitachi taro 👻 🔛 e-Rad Departion manual Elapsed time ? ( 00:52 ) Re Inquiry Instructions for Applications (1) Check the notes Before applying for this grant, please read the following instructions and click the "Agree apply" Please read the following instructions before applying 1. Researchers themselves may not be able to apply according to the classification of the "application unit" There are two categories of "Researcher unit" and "Research in thistitution unit" as "application unit" in public offering. % Units for public offering can be confirmed in the "Application unit" column on the "Public public offering list" screen (previo screen). In the case of TResearcher unit. Researchers can apply. Application year (fiscal year) Funding agency Title of call for Application Application unit 🕐 2017 COOCorpo Cooloint research Researcher unit In the case of [Research institution unit] This is an open call for applications from administrative representatives of research COOCorpo COOResearch Suppor Research institution unit 2017 is. ers cannot apply \*\* When applying for "Research institution unit", please contact the administrative representative of the research institution or clerical worker to white you belong Check the operating system of your computer Check that your computer's OS, browser, etc. meet the operation confirmed environments before applying. • Unexpected errors may occur in other operating environments. <u>Click here for e-Rad's Operation Confirmed Environments</u> Notes from the funding agency 注意事項はありません。 (2) Click here G Back Agree and apply 🛛 🔊

The [Instructions for Applications] screen is displayed.

- (1) Check the notes. These show the operating system environment and any notes from the Funding agency that posted the call for applications.
- (2) Click the "Agree and apply" button.

Note Project applications already exists
<ul> <li>The following message is displayed when you attempt to submit a call for application and you have already created a project application.</li> </ul>
Instructions for Applications Before applying for this grant, please read the following instructions and click the "Agree and apply" button.
Application already exists. You are already registered as a principal investigator or a co-investigator in the project proposal for this grant. To continue editing the draft of a proposal or confirm a proposal that has been submitted, click the link below to go to the [List of Project Proposals] screen.
Click "Click here for the Project Proposals screen" to check project applications.

#### (4) Enter your application details

The [Apply (Resister new application)] screen is displayed.

If the project title field, the research purpose field, or the other field includes a prohibited character such as

a circled number ((1), (2), (3)), an error occurs. Replace any prohibited characters with valid characters.

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	a you may be detained a declary source spectra to be an analysis of the analysis of
	Apply (Register new application) Enter application details.
	The input screen is divided into table. Click each tab to digaley the corresponding input fields. *Complete all fields required in each tab and click "Register". (1) Fill out this fil
	You can refer to and obtain the application proposal file (PDP) to be submitted by clicking the "Preview application content profiles" button refer to and obtain the application proposal file (PDP) after submission, select the target application from the menu "Submit 9 Assignments" List".
	Application Vear/Title of cell for PY 2024 / デスト1番リル、プン01
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4	Security Export Control The control is block to explore the land optimized optimized in these reprinted in the second sec
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	under the list regulations of the fragme bitmage and therein the start of the start
	The provision of technology includes not only the provision of technology overseas, but also the provision of technology domestically to non- residents, and domestic provision to residents who are significantly affected by non-residents."
	If you answered "Yes" to the question and the security export control system of your research institution is not yet developed or is currently being developed, it is necessary to institution by the following matter whichever comes first. 1Carro used "issued" and its development of the Provide Scheman and Erwaina Torkie Art
	2.End of this project It is necessary to submit a written oath to the effect. (Please check with the administrative department of your affiliated research institution resarding the status of the security exoant control stated medioenter at the submission of a volces 1
	(Details on security export control in Japan https://www.meti.go.jp/jolicy/anpo/garyou.html)
	Whether there is a plan to export list-controlled goods or provide technology Yes No
6	Basic information - Application documents
	Name Format Size File name Delete
	application details file Teoure (F) 10MB Browse Clear
	Add line (3) Click here Codete selected line

- (1) Fill out the "Project ID/Project title" field and set "Publish to Funding agency".
- (2) Select each tab [Basic information] to [Research achievements] and input the required information.

In addition, the displayed tabs and input items differ depending on the call for application.

(3) if you want to save temporarily, click the "Save" button.

(4) After filling out all of the tabs, click the "Apply" button.

• If a required item is not filled in or there is an error in the input content, an error will be displayed after clicking.

Modify the marked items and click the "Apply" button again.

Note	Security Export Control		
If settings are made a • The relevant call fo • The security mana or "Currently being	s shown below, "Security Export Control" is or applications is subject to the requirement agement system of the affiliated research in developed."	displayed. If not, it i s of Security Export nstitution is classifie	is not displayed. Control. d as "Not yet developed"
Note	Basic information - Application docun	<u>nents</u>	
Depending on the might not be displa	settings for the call for applications, "Basi yed.	c information - Appl	lication documents"
Note	Copy previous project		
<ul> <li>You can click the application and us "List of Projects to</li> <li>Celeck</li> <li>Eack</li> <li>List of Projects</li> </ul>	"Copy previous project" button to copy pro- e the part of them in your new application. be Copied" screen.	ject details you hav Select the project o	e submitted in a previous letails to be copied on the
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Funding agency	Select ~		
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Research project ID	[Exact metch]		
Project title	[partial watch]		
Number of displayed items	100 🗸		
Display advanced search	th conditions		
	Clear search conditions		
@ Bock			



#### [Basic information] tab

(1) Enter the basic information about the project applications, such as the research period and research purpose.

If the research purpose field or the other field includes a prohibited character such as a circled number, an error occurs. Replace any prohibited characters with valid characters.

Even though the research purpose and the research summary are not indicated as required fields, you must enter information in the text area or attach a file. If you do not enter information or attach a file, an error occurs.

#### [Research costs/Project members] tab

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Project ID/Pro	oject title	Required	Within 10	0 characters				
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(1) Enter the research costs for each year.

Entry fields are displayed for the fiscal years matching the period specified for "Research period - start year to end year" on the "Basic information" tab.

For example, if the specified period is from FY 2020 to FY 2021, fields for FY 2020 and FY 2021 are displayed.

In addition, check the amount in the total column is within the range of "1.Maximum and minimum for each cost item".

Instead of entering amounts in the fields, you can attach a cost breakdown file if the funding agency has enabled file attachments.

(2) If there are members (researchers) participating in the project, click the "Add line" link to add them, and enter the first year's research expenses for the research representative and researcher. Also, the total amount of research expenses entered into the research representative and the research supervisor must match the amount entered in the first year of "2. Cost breakdown for each fiscal year". (Example)the direct costs for first year 100,000yen, indirect costs 50,000 yen

Research representative: direct costs 60,000 yen, indirect costs 30,000 yen

Research sharer: direct costs 40,000 yen, indirect costs 20,000 yen

(3) Make sure that the difference column is 0 yen.

Cost breakdown for first fiscal year: The cost entered in "2.Cost breakdown for each fiscal year".

Total amount for each researcher: This is the total amount of the research costs entered in "2.Input details of project members" by research representative and research sharer.

difference:(Cost breakdown for first fiscal year)-(Total amount for each researcher)

(4) For researchers who do not belong to any research agency, enter the name of the person in charge of accounting.

# Note Viewing / Editing Authority • When adding research members(research sharer) in the registration of research organization information, you can set viewing / editing / none authority for the research sharer. Editor : Can't submit it, but can modify saved project application. Viewer : Can't edit it, but can view before submitting.

None : Can't modify it and can't edit or view until it submitted.

#### [Entries specific to the program] tab

The "Entries specific to the program" is an input item set by Funding agency. Follow the screen instructions.



#### [Status of applications and approved projects] tab

This tab displays the application status (the cost of the research for which an application is submitted) of the researchers who conduct the research. The tab also displays the adoption status (the cost of the research to be approved). The displayed adoption status indicates the status of the project for the current fiscal year.

The tab also displays information about the cost and the achievements of the research accepted during the years specified by the funding agency. If there is unnecessary information, select the "Delete" check box.



#### [Research achievements]tab

		Submitted proposals 🗸	Manage effort 🖵	Other functions 🗸		Sitemap .	hitachi taro 👻	Logou
				Inquiry	Deration manu	al Elap	sed time ? ( 02	2:04)
Apply	(Register	new applic	ation)					
iter applicatio	n details. n is divided into tabs.C	ick each tab to display the	corresponding inpu	t fields.				
omplete all fi	ields required in each ta	ab and click "Register".						
u can refer to fer to and obf st".	and obtain the applica tain the application prop	tion proposal file (PDF) to bosal file (PDF) after subm	be submitted by clic ission, select the tar	king the "Preview ap get application from	plication content propo the menu "Submitted .	osal" butt Assignme	:on. If you want ents> Assignme	to nt
Applicatio Applicatio	n Year∕Title of call for n	FY 2021 / Ne	ew application1					
Project ID	/Project title	equired / Within 10	0 characters					
Publish to agency	Funding	equired Open	NotOpen					
Basic informa	tion Research	Entries specific to the program	Status applications ar approved proje	Research achievemer	its			
Research	n achievements							
* Please g	iownload the CSV file e	diting tool (research achier	s from reseat	researchmap data fr chmap	om the CSV file.			]
Type of ac	chievement	Research p	aper		~			
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Impor Acquisitio	t achievements n file earch achievemer line▼ 二 漢績 (自由記述順)	(1) Fill ou	Retrieve data from r	esearchmap Clear ields	nted as one character) More	Delete	e characters.	

(1) Click the "Add line" link and enter information about the research papers, conference presentations, books, and intellectual property rights of the researchers who will conduct the research, as well as information specified by the funding agency about the achievements.

The latter is information determined by the funding agency when the agency registered information about the call for applications. This information will be displayed on the application screen for researchers.

Note How to obtain research achieveme	nts
<ul> <li>To obtain research achievements, select a researcher na selecting a researcher name, click the "Retrieve data from" bu</li> </ul>	ame from the drop-down list. After tton.
Retreive data of research achievements from researchmap Researcher name Select	
The [Import Research Achievements Data from researchman activity, and then click the "Import selected research" button.	b] screen is displayed. Select a research
Import Research Achievments Data from Displays a list of research activities data retrieved from researchmap. Select the retrieved data to be imported to e-Rad and click "Import selected research activities data	researchmap
Researcher details       Researcher number       40377586	
Use researchmap's ID and password to re-obtain non-public in When obtaining non-public information, it is necessary to authenticate with the same researchmap	formation
Details of activities(Research papers)	
Research papers : 1 items       Date of issue     Type       Title of research papers     Author	Title of journal Peer review Select
2023/09 2023/09 ション・ション マン・ション マン・ション マン・レート コン・レビス学校(1-1gan) (1-1)日本学校(1-1gan) (1-1)(1-1)(1-1gan) (1-1)(1-1)(1-1)(1-1)(1-1)(1-1)(1-1)(1-	BCLICY HC Yes
Close	Import selected research
<ul> <li>To obtain research achievements including non-public inform researchmap" button on the [Import Research Achievements I</li> </ul>	nation, click the "Retrieve data from Data from researchmap] screen.
Use researchmap's ID and password to re-obtain non-public in When obtaining non-public information, it is necessary to authenticate with the same researcher Q Retrieve data from researchmap	formation
When the researchmap login screen is displayed, enter the researcher whose research achievements you want to import If authentication is successful, non-public information w achievements on the [Import Research Achievements Data from In addition, for research achievements of researchers other information will be displayed.	e researchmap ID and password of the for authentication. ill be added to the list of research om researchmap] screen. than the specified individual, only public

Note Research achievements
<ul> <li>Research achievements can be got from CSV files. To get research achievements, select CSV file and click the "Import" button.</li> <li>The CSV file to be referenced must be a file output by the CSV editing tool.</li> </ul>
The CSV editing tool can be downloaded from the "download" link.
Basic information         Research costs/Project         Entries specific to the program         Status of applications and approved projects         Research achievements
Research achievements
Acquire data of research activities from researchmap or input it directly (a combination of both can be used).   • Public information of researchmap can be retreived when input researcher number.  • Please <u>download</u> the CSV file editing tool (research achievements) to retrieve researchmap data from the CSV file.
Retrieve data of research achievements from researchmap
Type of achievement Research paper
Researcher name v
Q Retrieve data from researchmap
Import achievements from CSV file
Acquisition file Clear
F Import
Enter research sachievements (Direct input)
Reg Add line T
その他の興禧(自由記述版) *2000 characters or less (line breaks and spaces are each counted as one character)
More 2000 more characters.
🕒 Back Copy previous project 🕞 Save 🗖 Preview project proposal Apply >

### (5) Submit the application

The [Application Submitted] screen is displayed.

	New Applic	cations - Sub	mitted proposals 🗸	Manage effort 🚽	Other function	tions 🚽		Sitemap	hitachi taro 👻 🔒
					🔲 Inq	quiry	D Oper	ration manual	apsed time ? ( 00:06
Appli	cation	submi	tted						
Your a	pplication wa	s accepted. Click	"Applications and a	dopted projects".					
		_	(1) C	lick here					
		4	(1) C	lick here					
To the list	of application	n / adopted	(1) C	<mark>lick here</mark>					
To the list	of application	n / adopted	(1) C	<mark>lick here</mark>					
To the list Search re	of application	n / adopted	(1) C	lick here					
To the list Search re	of application	n / adopted	(1) C	lick here					
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To the list Search re 1 to2 iten	of application	n / adopted	(1) C	lick here					utput item selectii d search results
To the list Search re 1 to2 iten	of application	n/adopted	Output te	Iick here	ch			Download	utput item selecti d search results
To the list Search re 1 to2 iten Project year	of application sult ns (total2 item Project ID	n / adopted	Cutput te Output te	nplate Select	ch ion i	Project	Apply type	♥ CSV o ♥ Downloa Edit/Change request,	utput item selecti d search results Application content Pronosal
To the list Search re 1 to2 iten Project year	of application sult ns (total2 item Project ID	n / adopted	Output te or Application number aumber	mplate Select Researd Institution	ch ion ial ator	Project status	Apply type (status)	CSV o     Download     Edit/Change     reguest,     result reports	utput item selecti d search results Application content Proposal download
To the list Search re 1 to2 iten Project year	sult rsult Project ID	n/ adopted ns) Title of call f Application Project title New applicati	Output te Output te or Application number a Approval number 00 21484119	lick here	ch I lail ator	Project status Applic	Apply type (status) Applicat	♥ CSV o Download Edit/Change request, result reports	utput item selecti d search results Application content Proposal download

(1) Click "To the list of application / adopted" to check the project status and Apply type(status) of your project application.

If the project status of the project application is "Application in progress " and Apply type(status) is "Request in progress", the application procedure is complete.

- If approval from your research institution is not required Your project application is submitted to the Funding agency immediately and the project status is "Application in progress " and Apply type(status) is "Request in progress".
- If approval from your research institution is required

Your project application is first submitted to your research institution and the project status is "Application in progress " and Apply type(status) is "Request in progress". The administrative manager at your research institution must approve the application by the application deadline set by the Funding agency.

After your application is approved by the administrative manager, it is submitted to the Funding agency and the project status is "Application in progress " and Apply type(status) is "Request in progress".

This explains the procedure for creating a new application.

## 1.2 Resuming saved input



This section explains how to resume input in a saved application.

### O Instructions

### (1) Selection in the Global Menu



(1) Click "New Applications" > "Resume input of saved information" in the Global Menu on the top screen.

e-Rad	New A	pplications 💂	Submitted proposa	Is 🗸 Manage	effort - Other functions	-	<b>د</b> ,		hitachi taro
Researcher						🔲 Inqui	ry (	D Operation manua	al Elapsed time ?
Lis	st of	Appli	ications a	nd App	proved Proje	ects (	(Reop	en Saved	Data)
Display • Corr	ys a list of ect applic	f Applications ations	and approved project	s.You can carry	out the following procedure	5.			
• Requ • Requ	uest to chi uest to wil	ange the appr thdraw, hold o	roved projects or cancel the approve	d projects					
• Regi	ster result	t reports							
S	earch re	esult							
								👜 CSV out	out item selection
	1 to2 ite	ms (total2 iten	ns)	Output tem	plate Select			♥ CSV out ▼ ♥ Download	put item selection search results
	1 to2 ite	ms (total2 iten	ns) Title of call for Application	Output tem Application number	plate Select Research institution	Project	Apply	♥ <u>CSV out</u> ♥ <u>Download</u> Edit/Change	put item selection search results Application content
	1 to2 ite Project year	ms (total2 iten Project ID	Title of call for Application Project title	Output tem Application number Approval number	plate Select Research institution Principal investigator	Project status	Apply type (status)	Edit/Change request, result reports	put item selection search results Application content Proposal download
	1 to2 ite Project year	ms (total2 iten Project ID 2148411	Title of call for Application Project title test application 2	Output tem Application number Approval number 21484118	plate Select Research institution Principal investigator STkikan	Project status Applic ation i	Apply type (status)	Edit/Change request, result reports	put item selection search results Application content Proposal download
	1 to2 ite Project year 2021	Project ID 2148411 8	Title of call for Application Project title test application 2 <u>New application</u> 2	Output tem Application number Approval number 21484118	plate Select Research institution Principal investigator STkikan H i t a c h i T a r o	Project status Applic ation i n prog ress	Apply type (status) Saved	CSV out Download Edit/Change request, result reports	Application content Proposal download
	1 to2 ite Project year 2021	Project ID 2148411 2148412	Title of call for Application Project title test application 2 <u>New application</u> 6	Output term Application number Approval number 21484118 - 21484121	plate Select Research institution Principal investigator STkikan H i t a c h i T a r o STkikan	Project status Applic ation i n prog ress Applic ation i	Apply type (status) Saved	CSV out Download Edit/Change request, result reports List	Application content Proposal download
	1 to2 ite Project year 2021 2021	ms (total2 iten Project ID 2148411 8 2148412 1	ritle of call for Application Project title test application 2 New application 6 New application 6	Output tem Application number Approval number 21484118 - 21484121	plate Select Research institution Principal investigator STkikan H i t a c h i T a r o STkikan H i t a c h i T a r o	Project status Applic ation i n prog ress Applic ation i n prog ress	Apply type (status) Saved Saved	CSV out Download	Application content Proposal download
	1 to2 ite Project year 2021 2021	ms (total2 iten Project ID 2148411 8 2148412 1	ns) Title of call for Application Project title test application 2 New application 6 New application 6	Output tem Application number 21484118 - 21484121	plate Select Research institution Principal investigator STkikan H i t a c h i T a r o STkikan H i t a c h i T a r o (1) Click here	Project status Applic ation i n prog ress Applic ation i n prog ress	Apply type (status) Saved Saved	CSV out Download	Application content Proposal download

(1) Click the "List" button of the project that you want to resume input.

### (3) Select "Resume" next to the application

The [Procedures for Submitted Applications and Approved Projects] screen is displayed.

wew Applications -	Submitted proposals - Mai	nage effort 🚽 Other fu	unctions 🗸	SI	temap hitachi t
				Operation manual	Elapsed time
Procedures f	or Submitted	Applicatio	ons and A	pproved Pro	iects
erform various procedures ac	cording to project status.			rr	,
Application year	2021Applica	ation year			
Funding program	Business Te	st			
Title of call for Applicatio	n   New applica	tion6			
Project ID	21484121				
Approval number	1 -				
Project title	New applica	ition6			
	Project	nlication in progress			
Status	status	piloudori in progress			
Browse processing histo	Application Sar	ved			
Application					
	(1) Click	here			2
Status Resume m applic	tion	Pullback	Withdraw	Browse request details n	ne applicant for nodification
Application in progress Result	me Delete			D Browse	
Back					

(1) Click the "Resume" button next to the application.

The later steps refer to "1.1 Creating a Project Application (4) Enter your application details".

## 1.3 Checking application details

Process Operations Screen Operation (1) Select "Submitted proposals" > "Project list" in the Global Menu Тор List of Applications and Approved (2) Select "List" of project to be confirmed the application details Projects Procedures for Submitted (3) Select "Browse" next to the application Applications and **Approved Projects View Application** (4) Check the application details

This section explains how to check the application details after submitting the project application.

### O Instructions

### (1) Selection in the Global Menu



(1) Click "Submitted proposals" > "Project list" in the Global Menu in the top screen.

#### (2) Search for your project

eRad New Applications - Submitted proposals - Manage effort - Other functions -Ъ Ð Inquiry Deration manual Elapsed time ? ( 00:02 ) Re The following initial values are set in the search conditions to improve search performance. search object : Only Applications Please review the search conditions as necessary. List of Applications and Approved Projects Displays a list of Applications and approved projects. You can carry out the following procedures Correct applications Request to change the approved projects
 Request to withdraw, hold or cancel the approved projects (1) Fill out these fields Register result reports Funding System Code [Exact match] [Partial match] Funding system **Q** Search Funding System Funding Program Code [Exact match] [Partial match] Funding program Q Search Funding Programs Code of call for Application [Exact match] [Partial match] Title of call for Application **Q** Search Calls for Applications Project ID [Exact match] Project title [Partial match] Application year FY (2) Select category FY Project year Category(ies) to be searched Only Applications Funding agency ~ Required Number of displayed items 100 ~ ullet Display advanced search conditions Q Search search conditions (3) Click here Main page Import 👂 ▲Hide advanced search condition. Application number [Exact match] Approval number [Exact match] All 
 Researcher unit 
 Research institution unit Application entity Category of researcher's concurrent posts All O Principal investigator Co-investigator Exclude in case of principal investigator Project status Application status ( All select) Application in progress Application received Not received After registration of approved result Approved Not approved Retracted Approved status ( All select) Before registration After registration End of year of grant amount / of grant amount / contract amount contract amount Published to CSTI Discontinue Withdraw Hold project

The [List of Applications and Approved Projects] screen is displayed.

- (1) Input search terms.
- (2) Select "Only Applications".
- (3) Click the "Search" button.

To filter your search by more advanced terms, click the "Display advanced search conditions" button to display the advanced settings.

The search result is displayed.

1 to1 ite	ems (total1 iten	ns)	Output ter	(4) Click here	Þ			search results
Project Project ID	Title of call for Application	Application number	Research institution	Project	Apply	Edit/Change	Application content	
year	Project ID	Project title	Approval number	Principal investigator	status (status) result reg	result reports	Proposal download	
2021	2148411	New application 5	21484119	STkikan	Applic ation i	Applicat	List	
2021	9	New application 5	-	Hitachi Tar o	n prog ress	rogress		

(4) Click the "List" button next to the project for which you want to check the details.



### (3) Select "Browse" next to the application

The [Procedures for Submitted Applications and Approved Projects] screen is displayed.

New Applications -	Submitted proposals 🗸	Manage effort 🗸	Other functions 🗸		Sitemap hitachi taro 👻 🕞			
Researcher				nquiry ① Operation r	nanual Elapsed time 🕐 ( 00:20 )			
Procedures for Perform various procedures acc	or Submitte	ed Applica	ations and	d Approved I	Projects			
Application year	2021A	pplication year						
Funding program	Busine	Business Test						
Title of call for Application	New a	pplication5						
Project ID	21484	119						
Approval number	-							
Project title	New a	pplication5						
Status Browse processing histo	Project status Application status	Application in prog	ress					
Application					(1) Click hore			
Status Resume ma applica	aking an Delete	Pullback	Withdraw	v i wse requert detail				
Application in progress Resume	e ma Delete			Browse				
G Back								

(1) Click the "Browse" button next to the application.



### (4) Check your application details

The [Application searched] screen is displayed. You can check the application details.

Application searched			
Application Year/Title of call for Application	FY 2024 / デス(h公募党(ループ000		
Project ID/Project title Required 2	24809762 /		
Publish to Funding Required	Open 💿 NotOpen		
Basic information Research costs/Project the members Entry	ies specific to status of applications and approved projects		
Basic information			
Research period Required	Minimum research period:1years Maximum research period	d:2years	
Research Research Required			
field (main) contents	Clea	ır	
Regured	Keyword		Delete
	Add line	Pele	te selected line
Enter research field (secondary)	Dienlay advanced search items		
Purpose of research	*1000 characters or less (line breaks and spaces are each counted a	is one character)	
	その他		
Name	Format Size F	More 997 File name	7 more characters.
Research purpose file	[PDF (PD F) ] 10MB	Browse Cle	ar Delete
		<b>∓</b> ∪;	pload
Abstract	*1000 characters or less (line breaks and spaces are each counted a その他	is one character)	
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Security Export Control			
This program is subject to security export contro Your research institution does not yet have secu	ol in Japan requirements.		
	· · · · · · · · · · · · · · · · · · ·		ig and that fall
"Do you have any plans or intentions to export t	the goods of technology that you acquired or will acquire thi	rough this public offerin	
"Do you have any plans or intentions to export t under the list regulations of the Foreign Exchance Or, do you have any plans or intentions to expor	ge and Foreign Trade Act or provide the technology? 't or provide any goods or technologies that you already own	rough this public offerin n that fall under list reg	julations in
"Do you have any plans or intentions to export it under the list regulations of the Foreign Exchang Or, do you have any plans or intentions to expor connection with this project? The provision of technology includes not only th regulatest and domestic requisition to residents w	the goods or technology that you acquired or win acquire in ge and Foreign Trade Act or provide the technology? It or provide any goods or technologies that you already own e provision of technology overseas, but also the provision of the are significantly affected by non-residence "	rough this public offerin n that fall under list reg f technology domestical	ulations in
"Do you have any plans or intentions to export to under the list regulations of the Foreign Exchan, Or, do you have any plans or intentions to export connection with this project? The provision of technology includes not only the residents, and domestic provision to residents w If you answered "Yes" to the question and the s	the globa or technology runs you acquire to invit acquire to ge and Foreign Triede Act or provide the technology? It or provision of technology overseas, but also the provision of the are significantly affected by non-readents." ecurity export control system of your research institution is	rough this public offerin n that fall under list reg i technology domestical not yet developed or is	ulations in lly to non-
"Do you have any plans or intentions to export 1 under the list regulations of the Foreign Exchang or, do you have ny plans or intentions to expor- connection with this project? The provision of technology includes not only the residents, and domestic provision to residents with flyou answered "Yes" to the question and the se developed, it is necessary to institution by the fl. Carry out "export, etc." as strubuted in Article	the globa or technology rules you adjunted of win adjunt of ge and Foreign Trade Act or provide the technology? It or provide any goods or technologies that you already ow e provision of technology overseas, but also the provision of the are significantly affected by non-residents." exurtly export control system of your research institution is allowing matter whichever comes first. 55-10, Paragraph 1 of the Foreign Exchange and Foreign Tr	rough this public offerin n that fall under list reg <sup>1</sup> technology domestical not yet developed or is rade Act.	julations in Ily to non- . currently being
"Do you have any plans or intentions to export 1 under the list regulations of the Foreign Exchang, or, do you have any plans or intentions to expor- connection with this project? The provision of technology includes not only the residents, and domestic provision to residents with developed, it is necessary to institution by the fi- 1.Carry out "export, etc." as stipulated in Article 2.End of this project.	the globa of technology rules you acquired of win acquire of ge and Foreign Trade Act or provide the technology? rt or provide any goods or technologies that you already ow e provision of technology overseas, but also the provision of rho are significantly affected by non-residents." acurity export control system of your research institution is olivoning matter whichever comes first. :55-10, Paragraph 1 of the Foreign Exchange and Foreign Ti field. (Please check with the administrative department of your a susten devicement and the administrative department of your lostener devicement and the administrative department of your sustener devicement and the subministrative department of your sustener devicement and the subministrative department of your sustener devi	rough this public offerin n that fall under list reg i technology domestical not yet developed or is rade Act. our affiliated research i	ulations in lly to non- currently being institution
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"Do you have any plans or intentions to export i under the list regulations of the Foreign Exchang or, do you have any plans or intentions to expo connection with this project? The provision of technology includes not only the residents, and domestic provision to residents with developed, it is necessary to institution by the fi LCarry out, "export, etc." as stipulated in Article 2.End of this project It is necessary to submit a written oeth to the et regarding the status of the security export contr (Details on security export control in Japan https: Whether there is a plan to export list-co	gind an technology rule you adjuned on win adjune on gind foreign Trade Act or provide the technology? et or provision of technology overseas, but also the provision of ho are significantly affected by non-readents." security export control system of your research institution is allowing matter whichever comes first. (55-10, Paragraph 1 of the Foreign Exchange and Foreign Tr ffect. (Plesse check with the administrative department of y of system development and the submission of a pledge.) s://www.meti.go.jp/policy/anpo/galyou.html) ontrolled	ough this public offerin that fall under list reg technology domestical not yet developed or is rade Act. our affiliated research i	ulations in Ily to non- . currently being institution
"Do you have any plans or intentions to export i under the list regulations of the Foreign Exchang (r, do you have any plans or intentions to expor connection with this project? The provision of technology includes not only th residents, and domestic provision to residents w If you answered "Yes" to the question and the s developed, it is necessary to institution by the fi 1.Carry out "export, etc." as stipulated in Article 2.End of this project. It is necessary to submit a written each to the e regarding the status of the security export control (Details on security export control in Japan http: Whether there is a plan to export list- goods or provide technology	es globa of technology rules you acquired of win acquire din ge and Foreign Triade Act or provide the technology? et or provide any goods or technologies that you already ow te provision of technology overseas, but also the provision of sho are significantly affected by non-residents." eacuity separe control system of your research institution is allowing matter whichever cornes first. 153-10, Paragraph 1 of the Foreign Exchange and Foreign Tr ffect. (Please check with the administrative department of y of system development and the submission of a pledge.) s://www.meti.go.jp/policy/anpo/gayou.html) ontrolled Yes No	ough this public offerin t that fall under list reg technology domestical not yet developed or is rade Act. our affiliated research i	ulations in Ily to non- currently being institution
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"Do you have any plans or intentions to export if under the list regulations of the Foreign Exchang (r, do you have any plans or intentions to expor- connection with this project?" The provision of technology includes not only the residents, and domestic provision to residents with residents, and domestic provision to residents with developed, it is necessary to institution by the fi- 1.Carry out "export, etc." as stipulated in Article 2.End of this project. It is necessary to submit a written each to the e regarding the status of the security export control (Details on security export control in Japan http: Question of the security export control in Japan http: Mether there is a plan to export list- goods or provide technology. Description details file movem [PDF] [Description details file movem]	global or technology rule you adjuned on win adjune of norma dyname of the technology?       rt or provision of technology overseas, but also the technology?       rt or provision of technology overseas, but also the provision of hor are significantly affected by non-readents."       acurdy export control system of your research institution is ollowing matter whichever comes first.       significant control system of your research institution is ollowing matter whichever comes first.       significant control system of your research institution is ollowing matter whichever comes first.       significant control system of your research institution is ollowing matter whichever comes first.       significant control system of your research institution is ollowing matter whichever comes first.       significant control system of your research institution is ollowing matter whichever comes first.       significant control system of your research institution is ollowing matter whichever comes first.       significant control system of your research institution is on the submission of a pledge.)       s://www.met.go.jp/policy/anpo/galyou.html)       controlled     Ves       ments       nat     Size       rile name       (PD       1     10MB	ough this public offerin that fall under list reg technology domestical not yet developed or is ade Act. our affiliated research i Clear Dele	ulations in lity to non- currently being institution being b
"Do you have any plans or intentions to export 1 under the list regulations of the Foreign Exchang (a do you have any plans or intentions to export connection with this project? The provision of technology includes not only th residents, and domestic provision to residents with the source of technology includes not only the residents, and domestic provision to residents with the question of the question and the se developed, it is necessary to institution by the fit 1.Carry out "export, etc." as stipulated in Article 2.End of this project. It is necessary to submit a written eath to the et regarding the status of the security export control (Details on security export control in Japan http: Whether there is a plan to export list- goods or provide technology Basic information – Application doct Name Form explication details file security Add line Name	globa of technically that you adjunce of win adjunce of the technically?       et or provide any goods or technologies that you already ow e provision of technology overseas, but also the provision of windows of the provision of windows of the provision of windows of the provide of	voyh this public offerir n that fall under list reg technology domestical not yet developed or is ade Act. our affiliated research i Clear Dele Clear Dele File name	ulations in lity to non- currently being institution belate tete selected line
"Do you have any plans or intentions to export 1 under the list regulations of the Foreign Exchang (r, do you have any plans or intentions to expor- connection with this project?" The provision of technology includes not only th residents, and domestic provision to residents with f you answered "Yes" to the question and the sidewidoped, It is necessary to institution by the fit 1.Cerry out "export, etc." as stipulated in Article 2.End of this project R is necessary to institution by the fit regarding the status of the security export control (Details on security export control in Japan http: Whether there is a plan to export list-co- good or provide technology <b>Basic information - Application docol</b> Name Fore application details file memory [PDP p. Add line Name	gend Foreign Triade Act or provide the technology?       rt or provide any goods or technologies that you already ow e provision of technology overseas, but also the provision of who are significantly affected by moneraidents."       security export control system of your research institution is ollowing matter whichever comes first.       silowing matt	voyh this public offerir In that fall under list reg I technology domestical not yet developed or is ade Act. Our affiliated research i Clear Dele Clear Dele File name	ulatons in lity to non- currently being nstitution Delete ate bleets selected line ploed

This section explains how to check the application details.

### **1.4 Resubmitting a Project Application**

This section explains how to resubmit the projects sent back by research institution / Funding agency, pulled back projects and requested for revision from the Funding agency.

Process Opera	tions
Screen	Operation
Тор	(1) Select "Submitted Proposals" > "Project list" in the Global Menu on the top screen
List of Applications and Approved Projects	(2) Select "List" of project to be resubmitted
Procedures for Submitted Applications and Approved Projects	(3) Select "Resume" next to the application
Apply (Modify application)	(4) Enter your application details
Application Submitted	(5) Resubmit the project application



### (1) Selection in the Global Menu

e-Rad	New Applications - Submitted propo	sals - Manage effort - Other functions -		「 Sitemap 青森太郎 → 」 Logout
Researcher	Project list			Operation manual Elapsed time (?) ( 00:08 )
	Previous login : 2019/11/05 (	(1) Click here		日本語 English
	New applications	Resume input of sav	ed data Externally lini	ked systems
	Search for cu applications, information a application.	rrent calls for enter new application nd submit your	of application t you have saved.	stronic stem ppply for
	Modify effort	Manage submitted p	roposals <b>Presea</b> r	chmap
	Modify the ef	fort for your acts.	ubmitted proposals.     Click here for c	pr IDs linking →
	Notification about u	processed request		
	Application for correction Send back Send back	4 item(s). Click here to confirm more detail (There are 1 item(s). Click here to confirm n	S. nore details.	

(1) Click "Submitted proposals" > "Project list" in the Global Menu in the top screen.

#### (2) Search for your project

e-Rad New Applications - Submitted proposals - Manage effort - Other functions -Ъ Ð Inquiry Operation manual Elapsed time ? ( 00:02 ) Re The following initial values are set in the search conditions to improve search performance. search object : Only Applications Please review the search conditions as necessary. List of Applications and Approved Projects Displays a list of Applications and approved projects. You can carry out the following procedures Correct applications Request to change the approved projects Request to withdraw, hold or cancel the approved projects (1) Fill out these fields Register result reports Funding System Code [Exact match] [Partial match] Funding system Q Search Funding System Funding Program Code [Exact match] [Partial match] Funding program Q Search Funding Programs Code of call for Application [Exact match] [Partial match] Title of call for Application **Q** Search Calls for Applications Project ID [Exact match] Project title [Partial match] Application year FV (2) Select category FY Project year Category(ies) to be searched Only Applications Only Approved Projects Funding agency ~ Required Number of displayed items 100 ~ ▼Display advanced search conditions Q Search search conditions (3) Click here Main page Import 👂 ▲ Hide advanced search condition. Application number [Exact match] Approval number [Exact match] All 
 Researcher unit 
 Research institution unit Application entity All 
 Principal investigator Co-investigator Category of researcher's concurrent posts Exclude in case of principal investigator Project status Application status ( All select) Application in progress Application received Not received After registration of approved result Approved Not approved Retracted Approved status ( All select) Before registration After registration End of year of grant amount / of grant amount / of grant amount / contract amount contract amount Published to CSTI Discontinue Withdraw Hold project

The [List of Applications and Approved Projects] screen is displayed.

- (1) Input search terms.
- (2) Select "Only Applications".
- (3) Click the "Search" button.

To filter your search by more advanced terms, click the "Display advanced search conditions" button to display the advanced settings.

The search result is displayed.

Project		Title of call for Application	(4) CII		Project	Apply	Edit/Change
year	Project ID	Project title	Approval number	Principal investigator	status	type (status)	request, esult reports
2020	1909284	2020年度 e-rad	19092844	Tokyo Research Institut ion	Applicat	Research institutio n proces	
2020	4	2020 erad obo pr oject		Aomori Taro	rogress	Applicati on in pro gress	LISL
1 to 1 ite	ms (total 1 iten	rs)	Output template Selec	ıt		CSV ou	tput item selectior oad search results

(4) Click the "List" button next to the project line for which you want to check the details.

### (3) Select "Resume" next to the application

The [Procedures for Submitted Applications and Approved Projects] screen is displayed.

Projects							
Perform various procedures acc	cording to project status.						
Application year	FY 2020						
Funding program	19482	9.0					
Title of call for Application	- 2020/TW	94785					
Project ID	19092844						
Approval number	1.						
Project title	2020 erad	2020 erad obo project					
Status	Project A status	pplication in progress					
Browse processing histor	Application Astatus	pplication in progress					
Application	(1) C	lick here					
Status Resume ma applica	aking an Delete	Pullback	Withdraw	Browse application details	Ask the applicant for modification		
Application in progress Resur	me Delete			Browse			

(1) Click the "Resume" button next to the application.

The later steps refer to "1.1 Creating a Project Application (4) Enter your application details".

## 1.5 Pull back a project application

This section explains how to pull back a submitted project application.





### (1) Selection in the Global Menu

e-Rad	New Applications 🚽	Submitted proposals 🚽	Manage effort 🗸	Other functions 🚽				Sitemap 青森太郎 → Logout
Researcher		Project list				🗖 Inquiry	Deration ma	enual Elapsed time 🕜 ( 00:08 )
	Previous	Result report submission	(1	) Click her	e		日本語	English
	New	v applications	R	esume input of save	d data	Externally link	ed systems	
	-	Search for current call applications, enter new information and submi application.	s for v application t your	G Resume input of information that	application you have saved.	KAKENHI Electri Application Sys Unqualified to ap KAKENHI	ronic stem ply for	
	Mod	dify effort		lanage submitted pro	oposals	▶resear	ch <b>map</b>	
		Modify the effort for yo adopted projects.	Nur 💿	Displays your su You can withdra apply to modify and register rest	bmitted proposals. w applications, adopted projects, ults reports.	Click here for Login ID linkir	IDs linking 🗲	
	Notifica	ation about uproces	ssed request					-
	Correct Send	tion There are 4 item back Send backThere	(s). Click here to o are 1 item(s). Clic	confirm more details k here to confirm m	pre details.			

(1) Click "Submitted proposals" > "Project list" in the Global Menu on the top screen.

#### (2) Search for your Application

e-Rad Ъ New Applications - Submitted proposals - Manage effort - Other functions -Ð 00000 F.. Inquiry Deration manual Elapsed time ? ( 00:02 ) Researcher The following initial values are set in the search conditions to improve search performance. search object : Only Applications Please review the search conditions as necessary. List of Applications and Approved Projects Displays a list of Applications and approved projects. You can carry out the following procedures Correct applications Request to change the approved projects
 Request to withdraw, hold or cancel the approved projects (1) Fill out these fields Register result reports Search conditions Funding System Code [Exact match] [Partial match] Funding system Q Search Funding System [Exact match] Funding Program Code [Partial match] Funding program Q Search Funding Programs Code of call for Application [Exact match] Title of call for [Partial match] Application Q Search Calls for Applications Project ID [Exact match] [Partial match] Project title Application year FY (2) Select category Project year FV Only Applications Category(ies) to be searched Only Approved Projects Required ~ Funding agency 100 ~ Number of displayed items Display advanced search conditions Q Search search conditions (3) Click here Main page Import 👂 ▲Hide advanced search condition. Application [Exact match] number Approval number [Exact match] All 
 Researcher unit 
 Research institution unit Application entity All Principal investigator O Co-investigator Category of researcher's concurrent posts Exclude in case of principal investigator Project status Application status ( All select) Application in progress Application received Not received After registration of approved result Approved Retracted Not approved Approved status ( All select) 
 Before registration
 After registration
 End of year

 of grant amount /
 of grant amount /
 contract amount
 Published to CSTI Discontinue Hold project

The [List of Applications and Approved Projects] screen is displayed.

- (1) Input search terms.
- (2) Select "Only Applications"
- (3) Click the "Search" button.

To filter your search by more advanced terms, click the "Display advanced research conditions" button to display the advanced settings.

The search result is displayed.

1 to1 ite	ms (total1 iter	ns)	Output tem	nlate Select			♥ CSV out Download	tput item select search results		
Project P	Project ID	Title of call for Application	Applicat numbe	(4) Click here	Project	Apply	Edit/Change	Application content		
year		Project ID	Project ID	Project ID	Project title	Approval number	Principal investigator	status	(status)	result reports
2021	2148411	New application 5	21484119	STkikan	Applic ation i	Applicat	List			
2021	9	New application 5	-	Hitachi Tar o	n prog ress	rogress				

(4) Click the "List" button.

### (3) Select "Pullback" next to the application

The [Procedures for Submitted Applications and Approved Projects] screen is displayed.

e-Rad	New App	lications 🚽 Submit	ted proposals 🚽	Manage effort 🚽	Other functions $-$			Sitemap hitachi tar	o 👻 🔛
Researcher						] Inquiry	D Operation m	anual Elapsed time 🤶	( 00:06 )
Pre	ocedu m various pr	ares for S	ubmitte project status.	d Applie	cations a	nd App	proved P	rojects	
A	Application y	ear	2021A	pplication year					
F	Funding prog	Iram	Busine	ss Test					
т	Fitle of call fo	or Application	New ap	oplication5					
F	Project ID		21484	119					
F	Approval nun	nber	-						
F	Project title		New ap	oplication5					
e	Status Browse proc	cessing history	Project status Application status	Application in pro	ngress ngress				
A	pplication				(1	I) Click ł	nere		
	Status	Resume making an application	Delete	Pullbac	Witho	draw Brows	se request details	Ask the applicant for modification	
A ir	Application n progress			Pullbac	k		Browse		
0	Back								

(1) Click the "Pullback" button next to the application.

A Caution	Possible range of Pullback
<ul> <li>If approval from you</li> <li>Funding agency), you</li> <li>If approval from you</li> <li>pull back the project</li> </ul>	bur Research Institution is required (Researcher - > Research Institution - > bu can pull back the project application before approved by research institution. ur research institution is not required (Researcher - > Funding agency), you can application before accepted by Funding agency.

### (4) Pullback complete

The[Processing is complete.] is displayed on the [Procedures for Submitted Applications and Approved Projects] screen.

Rad	New Applicat	ions – Submiti	ed proposals 🚽	Manage effort 🚽	Other functions 🗸			Sitemap
rcher						Inquiry	D Operation ma	nual Elapsed time ? (
0	Processing is co	mplete. Click "Ba	ck" to proceed.					
Pr	ocedure	es for S	ubmitte	d Applie	ations a	nd App	roved Pi	rojects
Perfor	m various proce	dures according to	project status.	a rippin	ations a	ia i ipp	loveall	ojecco
		-						
	Application year		2021Ap	plication year				
	Funding program	1	Busines	s Test				
	Title of call for Ap	oplication	New ap	plication5				
	Project ID		214841	19				
	Approval number		-					
	Project title		New ap	plication5				
			Project	Application in pro	arece			
	Status		status	, ppiloadon in pro	9, 655			
	Browse process	ing history	Application status	Application in pro	gress			
	pplication							
A	plication							
	Status Re	sume making an application	Delete	Pullbac	k Withd	raw Brows	e request details A	sk the applicant for modification
í	Application in progress	Resume ma	Delete				Browse	
			·	·				

This section explains how to pull back submitted project application.

## 1.6 Withdrawing a Project Application



This section explains how to withdraw a project application accepted by Funding agency.

## Instructions

### (1) Selection in the Global Menu

e-Rad New Applie	cations 🗸 Submitted proposals 🗸 Manage	e effort 🗸 Other functions 🗸	「 Sitemap 再藤太郎 → 」 Logout
Researcher	Project list		Inquiry     Operation manual     Elapsed time (?) ( 00:08 )
	Previous login : 2019/11/05 (13:34)	(1) Click here	日本語 English
	New applications	Resume input of saved data	Externally linked systems
	Search for current calls for applications, enter new application information and submit your application.	Resume input of application information that you have saved.	KAKENHI Electronic Application System Unqualified to apply for KAKENHI
	Modify effort	Manage submitted proposals	⊳researchmap
	Modify the effort for your adopted projects.	Displays your submitted proposals. You can withdraw applications, apply to modify adopted projects, and register results reports.	Click here for IDs linking →
	Notification about uprocessed re Application for correction Send back Send back Send back Send back Send back Send back	equest chere to confirm more details, m(s). Click here to confirm more details.	

(1) Click "Submitted proposals" > "Project list" in the Global Menu on the top screen.

### (2) Search for your project

eRad New Applications - Submitted proposals - Manage effort - Other functions -	
	0000 F Ecout
L Inquiry U Operation manual Cook	(00.02)
The following initial values are set in the search conditions to improve search performance.	
Please review the search conditions as necessary.	
List of Applications and Approved Projects	
Displays a list of Applications and approved projects.You can carry out the following procedures.	
Request to change the approved projects     Request to withdraw, hold or cancel the approved projects     (4) <b>F</b> :II out the approved projects	ialda
Register result reports     (1) Fill Out these	leids
Search conditions	
Funding System Code [Exact match]	
Funding system [Partial match]	
Q Search Funding System	
Funding program Q Search Funding Programs	
Code of call for Application [Exact match]	
Title of call for [Partial match]	
Application Q Search Calls for Applications	
Project ID [Exact match]	
Project title [Partial match]	
Application year FY (2) Soloct category	
Project year FY (2) Select Category	
Category(ies) to be searched Only Applications Only Approved Projects	
Funding agency Required V	
Number of displayed items 100 🗸	
▼Display advanced search conditions	
search conditions	
(3) Click here	
Main page	
▲ Hide advanced search condition.	
number [Exact match]	
Approval number [Exact match]	
Application entity   All  Researcher unit  Research institution unit	
Category of researcher's concurrent	
posts Exclude in case of principal investigator	
Project status Application status ( All select)	
Application Application	
progress received Not received	
After registration of approved result Approved	
Not approved Retracted	
Approved status ( All select)	
Approved status ( All select)	
Before registration     of grant amount /     contract amount /	
Published to CSTI     Published to CSTI     Discontinue     Withdraw     Hold	

The [List of Applications and Approved Projects] screen is displayed.

(1) Input search terms.

- (2) Select "Only Applications"
- (3) Click the "Search" button.

To filter your search by more advanced terms, click the "Display advanced research conditions" button to display the advanced settings.

The search results are displayed.

1 to1 ite	ems (total1 iten	ns)	Output tem	plate Select			♥ ♥ Download	tput item sele search result
Project Project ID	Design to ID	Title of call for Application	Applica (2 numt	1) Click here	Project	Apply	Edit/Change	Application content
year	Project ID	Project title	Approval number	Principal investigator	status	(status)	request, result reports	Proposal download
2021	2148412	New application 7	21484120	STkikan	Applic ation r	Applicat	List	
2021	0	<u>New application</u> Z	-	Hitachi Tar o	eceive d	ived		•

(4) Click the "List" button.

(3) Sel	ect "	Withdr	aw" ne	ext to t	he app	lication			
т	he [Pro	cedures fr	or Submitt	ed Annlic	ations an	d Approved	Projects] s	creen is disnl	aved
, i	e-Rad	New Application	ons - Submitte	d proposals -	Manage effort 🗸	Other functions -			hitachi taro 🗸 🗜
	Researcher						Inquiry	peration manual Elapse	ed time ? ( 00:04 )
	р	1		1	1 1 1.		1 4	1 D · ·	
	Peri	form various proced	ures according to p	DMILLEC	і Аррпс	ations an	a Approv	ed Project	S
		Application year		2021App	lication year				
	Funding program Business Test								
		Title of call for Ap	of call for Application New application7						
		Project ID	21484120						
		Approval number							
		Project title		New app	lication7				
		Status		Project status	Application receive	ed			
		Browse processi	ng history	Application status	Application receive	ed			
		Application					(1)	Click horo	
		Application						Click here	
		Status	application	Delete	Pullback	Withdra	Browse reque	est details Ask the applic modificati	on
		Application received				Withdra	w D Bro	owse	
		🛛 Back						_	

(1) Click the "Withdraw" button next to the application.

	Caution Possible conditions of withdrawal
0	If the project status of the application is "Application received" or "Approval results registered" and Application status is "Application received", the "Withdraw" button is displayed.

### (4) Input your reason for withdrawal

The [Withdrawal of Application] screen is displayed.

e-Rad	New Applications 🗸	Submitted proposals 🗸	Manage effort 🗸	Other functions 🗸		Sitemap	i taro 🤟 ট
Researcher					🔲 Inquiry	Operation manual Elapsed time	: 🕜 ( 00:03 )
W	ithdrawal d	of Applicat	ion een accepted.				
	Project proposal det	ails					
	Application year / Title c Application	f call for   FY 2	021 /New applicatio	n7			
	Project ID / Project title	2148	34120 /New applicat	ion7			
	Research institution	STki	kan				
	Principal investigator	hitac	hi taro				
	Status	Appl	ication received (App	plication received)		(1) Fill out this	field
/	_						
	Retraction Withdraw	Required *200	0 characters or less (lir	te breaks and spaces ar	e each counted as o	ine character) More 2000 more characters.	
				(2	2) Click	here	

- (1) Input the details.
- (2) Click the "Register" button.

#### (5) Withdrawal Request Submitted

The [Confirm/Reference Withdrawal of Application] screen is displayed. You have now completed the procedure to withdraw your application.

e-Rad	New Applications 🗸	Submitted proposals 🗸	Manage effort 🗸	Other functions 🗸			Sitemap kikan ken 👻 📭
Researcher					D Inquiry	Operation mar	Bapsed time 🕐 ( 00:02 )
	Withdra	wal of App	lication				
	Your application	tion to withdraw the appli	cation details has b	een submitted.			
			_				
		(1) Click h	ere				
		. ,	_				

(1) Click "Back " to check the "project status" and "Apply type(status)" of your project application.

- If approval from your research institution is not required Your withdrawal of application is submitted to the Funding agency immediately and the project status changes to "Approved" and the apply type(status) changes to "Withdrawal applying".
- If approval from your research institution is required Your withdrawal of application is first submitted to your research institution and the project status changes to "Approved" and the apply type(status) changes to "Withdrawal applying". After your withdrawal of application is approved by the administrative manager, it is submitted to the Funding agency and the project status changes to "Approved" and the apply type(status) changes to "Withdrawal applying".

This section explains how to withdraw the submitted project application.

## 1.7 Delete a Project Application



This section explains how to delete an application after submitting it.

### O Instructions

### (1) Selection in the Global Menu



(1) Click "Submitted proposals" > "Project list" in the Global Menu on the top screen.

### (2) Search for your project

eRad New Applications - Submitted proposals - Manage effort - Other functions -	
	0000 F Ecopout
L Inquiry U Operation manual Cook	(00.02)
The following initial values are set in the search conditions to improve search performance.	
Please review the search conditions as necessary.	
List of Applications and Approved Projects	
Displays a list of Applications and approved projects.You can carry out the following procedures.	
Request to change the approved projects     Request to withdraw, hold or cancel the approved projects     (4) <b>F</b> :II out the approved projects	ialda
Register result reports     (1) Fill Out these	leids
Search conditions	
Funding System Code [Exact match]	
Funding system [Partial match]	
Q Search Funding System	
Funding program Q Search Funding Programs	
Code of call for Application [Exact match]	
Title of call for [Partial match]	
Application Q Search Calls for Applications	
Project ID [Exact match]	
Project title [Partial match]	
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The [List of Applications and Approved Projects] screen is displayed.

(1) Input search terms.

- (2) Select "Only Applications".
- (3) Click the "Search" button.

To filter your search by more advanced terms, click the "Display advanced research conditions" button to display the advanced settings.

The search result is displayed.

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(3) Click the "List" button.

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(1) Click the "Delete" button next to the application.

	Possible conditions of deletion				
• You can delete save	d project applications.				
• You can delete project applications withdrawn or pulled back by research institution, Funding agency.					
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(1) Check the details.

(2) Click the "Request to apply the approved Project (Deletion)" button to delete your application.

### (5) Deletion complete



This section explains how to delete project applications.