2. Requests for Changes

About Requests for Changes

Requests for changes are made when you want to change the details of a project (research expenses or project members) after the project has been adopted.



#1 You can pull back until approved by Research Institution.

#2 You can pull back until accepted by Funding agency.

Basic Operations Create a new request for change Create a request for change for the project has been adopted. →"2.1 Creating a New Request for Change" Resume saved input When creating a new request for change, you can save the input details and resume input later. →"2.2 Resuming saved input" Check request details You can check the details of a request for change after it is submitted. →"2.3 Checking Request Details" Pull back the request for change You can pull back the request for change. →"2.4 Pull back Request" Delete the request for change You can delete the request for change →"2.5 Delete Request"

2.1 Creating a New Request for Change

This section explains how to create a new request for change when you need to change the details of a project after it is adopted.





(1) Selection in the Global Menu

e-Rad	New Applications 🚽	Submitted proposals 🚽	Manage effort 🗸	Other functions 🗸			E 長崎 六郎 ▼ E Logout
Researcher	(Project list	2		_ (Inquiry Operation m	nanual Elapsed time 🕜 (00:04)
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	Notificatio	ons from funding a	gency/system	n administrator			

(1) Click "Submitted proposals" > "Project list" in the Global Menu on the top screen.

(2) Search for your project

e-Rad New Applications + Submitted proposals + Manage effort + Other functions + E. 00000 F.. ÷ Inquiry Deration manual Elapsed time (?) (00:02) Researche The following initial values are set in the search conditions to improve search performance. search object : Only Applications Please review the search conditions as necessary. List of Applications and Approved Projects Displays a list of Applications and approved projects. You can carry out the following procedures Correct applications
 Request to change the approved projects Request to withdraw, hold or cancel the approved projects (1) Fill out these fields Register result reports Funding System Code [Exact match] [Partial match] Funding system Q Search Funding System Funding Program Code [Exact match] [Partial match] Funding program Q Search Funding Programs Code of call for Application [Exact match] [Partial match] Title of call for Application ${\bf Q}_{}$ Search Calls for Applications Project ID [Exact match] Project title [Partial match] Application year FY (2) Select category Project year FY Category(ies) to be searched All Only Applications Only Approved Projects ~ Required Funding agency Number of displayed items 100 ~ ullet Display advanced search conditions Q Search earch conditions (3) Click here Main page Import 📀 ▲ Hide advanced search condition. Application number [Exact match] Approval number [Exact match] Application entity All
 Principal investigator
 Co-investigator Category of researcher's concurrent posts Exclude in case of principal investigator Project status Application status (All select) Application in progress Application received Not received After registration of approved result Approved Not approved Retracted Approved status (All select) Before registration After registration End of year of grant amount / of grant amount / contract amount contract amount Published to CSTI Discontinue Withdraw Hold project

The [List of Applications and Approved Projects] screen is displayed.

(1) Input search terms.

(2) Click the "Search" button.

To filter your search by more advanced terms, click the "Display advanced search conditions" button to display the advanced settings.

The search results are displayed.

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(3) Click the "List" button next to the project application that you want to change.

	Note	Project status and apply type (status)
 If t stc - - 	he project statu ored, a new cha When the proje and apply type progress (Ado When the proje apply type(sta progress (Ado When the proje researcher in p	is, apply type(status) is one of the following issues, and the saved data was not inge application is possible. ect status is "Before registration of grant amount/registration of contract amount" e(status) is " - ", "Applying to modify effort" or "Request for correction to researcher in pted project)". ect status is "After registration of grant amount/registration of contract amount" and tus) is " - ", "Applying to modify effort" or "Request to correction to researcher in pted project)". ect status is "After registration of grant amount/registration of contract amount" and tus) is " - ", "Applying to modify effort" or "Request to correction to researcher in pted project)". ect status is "End of fiscal year" and the application type is "Request for correction to progress (Adopted project)").

(3) Select "New" under "Request for modification of approved project"

The [Procedures for Submitted Applications and Approved Projects] screen is displayed.

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					🗖 Inqui	ry 🗍 Ope	eration manual Elapsed time	
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Project I	D	2	21484126					
Approva	l number	2	1484126					
Project t	itle	c	hange application1					
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Reques	ution	New	hold) or cancel th	ne approved r	project	details	Reference	
reques			Bosumo making					
9	Status	New request	request	De	lete	Pullback	Browse request details	
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(1) Click the "New" button under "Request for modification of approved project".

(4) Check the notes

-Rad	New Applications -	Submitted proposals -	Manage effort -	Other functions -		T= T	bitachi tara 🚽 🔂
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	The attention of the	e Funding agency					
	nformation about t	he application procee	lure				
				(2) Click b			
6	Back					Agree and apply	
	- Court						

The [Notes on applications for change] screen is displayed.

- (1) Check the notes.
- (2) Click the "Agree and apply" button.

(5) Input request details

polication for change	ge of the						
uest to change the approved project. (researc	ch costs, project men	nbers, etc.)					
entry screen is divided into tabs. Click each ta lify the entries to request for changes and clic	ab to display the corr k "Apply".	responding e	entry fields.			a	
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The [Application for change of the project] screen is displayed.

The current project details are displayed at first.

(1) If modifications are required, change the name of the research/development project.

If the project title field includes a prohibited character such as a circled number, an error occurs. Replace any prohibited characters with valid characters. (2) Select each tab ([Basic information] and [Research costs / Project members].

The tab configuration and the input items change according to the call for application.

- (3) If you want to temporarily save, click the "save" button.
- (4) Click the "confirm" button after the necessary tab is entered.
 - If an entry is unfilled or there is an error in the input content, an error indication appears after the click.
 - × Modify the marked items and click the "confirm" button again.

Note	Preview request form
 When you click th 	e "preview request form" button, the application request form can be output in the

PDF format.

[Basic information] tab

Modify the item you want to modify.

Even though the research purpose and the research summary are not indicated as required fields, you must enter information in the text area or attach a file. If you do not enter information or attach a file, an error occurs.

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[Research costs and Project members] tab

(1) Enter the research costs for each year.

Please make sure that the amount of the total column is within the range of "1.Maximum and minimum for each cost item"

If the funding agency has enabled file upload for "費目項目設定", you can specify the research cost either by attaching a file or by entering the cost. If file upload is not enabled, the upload field does not appear.

(2) If you have a member who participates in the assignment, click the "Add line" link and enter the research expense of the first year of the study.

The total amount of research expenses entered into the research representatives and investigators must be consistent with the amount entered in the first year of "2. Cost breakdown for each fiscal year".

(Example) direct costs of first year, 100000 yen, indirect costs 50000 yen

Research representative: direct costs: 6000 yen, indirect costs 30000 yen

Research sharer: direct costs: 40000 yen; indirect costs 20000 yen

(3) Make sure that the difference column is 0 yen.

New amount (the specified current fiscal year): The cost entered in "2.Cost breakdown for each fiscal year".

Total of new amount for each researcher: This is the total amount of the research costs entered in "2.Change project member details" by research representative and research sharer.

difference: (New amount (the specified current fiscal year)) - (Total of new amount for each researcher)

(4) For researchers who do not belong to any research agency, enter the name of the person in charge of accounting.



No modification: you can't modify it, and you cannot browse until you submit it.

(6) Request registered

The Laplication submitted screen is displayed.

Image affer i mage affer i mage

Your request for change is submitted to your research institution. It will only be submitted to the Funding agency when it is approved by your research institution.

The new details are applied to the project after the change application is accepted by the Funding agency.

Above is the procedure to register a new change application.

2.2 Resuming Saved Input

Process Operation	ons					
Screen	Operation					
Тор	(1) Select "Submitted proposals" > "Project list" in the Global Menu					
List of Applications and Approved Projects	(2) Search for your project					
Procedures for Submitted Applications and Approved Projects	(3) Select "Resume" under "Request for modification of approved project"					
Application for change of project	(4) Input request details					
Application submitted	(5) Your request for change has been registered					

This section explains how to resume input in a saved request for change.



(1) Selection in the Global Menu

e-Rad	New Applications 🗸	Submitted proposals 🚽	Manage effort 🗸 🕻	(1) Click here		E Sitemap 長崎 六郎 ▼ Logout
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(1) Click "Submitted proposals" > "Project list" in the Global Menu on the top screen.

(2) Search for your project

e-Rad E. New Applications + Submitted proposals + Manage effort + Other functions + 00000 F.. ÷ Inquiry Deration manual Elapsed time (?) (00:02) Researche The following initial values are set in the search conditions to improve search performance. search object : Only Applications Please review the search conditions as necessary. List of Applications and Approved Projects Displays a list of Applications and approved projects. You can carry out the following procedures. Correct applications
 Request to change the approved projects · Request to withdraw, hold or cancel the approved projects (1) Fill out these fields Register result reports Funding System Code [Exact match] [Partial match] Funding system Q Search Funding System Funding Program Code [Exact match] [Partial match] Funding program Q Search Funding Programs Code of call for Application [Exact match] Title of call for Application [Partial match] Q Search Calls for Applications Project ID [Exact match] Project title [Partial match] Application year FY (2) Select category FY Project year Category(ies) to be searched Only Applications Only Approved Projects ~ Funding agency Required 100 ~ Number of displayed items ullet Display advanced search conditions Q Search search conditions (3) Click here Import 👂 Main page ▲ Hide advanced search condition. Application number [Exact match] Approval number [Exact match] Application entity ● All ○ Researcher unit ○ Research institution unit Category of researcher's concurrent posts All
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 of grant amount /
 of grant amount /
 contract amount
 Published to CSTI
Discontinue
Withdraw
Hold
project

The [List of Applications and Approved Projects] screen is displayed.

(1) Input search terms.

(2) Click the "Search" button.

To filter your search by more advanced terms, click the "Display advanced search conditions" button to display the advanced settings.

The search results are displayed.

1 to1 ite	ems (total1 iten	ns)	Output tem	plate Select			♥ <u>CSV out</u> ▼ ♥ Download	tput item sele search results
Project Droject ID	Title of call for Application	Application number	Resea	Project	Apply	Edit/Change	Application content	
year	Project ID	Project title	Approval number	Principal investigator	status	(status)	result reports	Proposal download
2021	2148412	New application 6	21484121	STkikan	Applic ation i	Saved	List	
2021	1	New application <u>6</u>	-	Hitachi Tar	n prog	Saveu		
				(3) Click here	e			

(3) Click the "List" button which you want to resume input.



(3) Select "Resume" under "Request for modification of approved project"

The [Procedures for Submitted Applications and Approved Projects] screen is displayed.

rcher Proc				ais 🚽 Manage e	effort - Other fi	unctions 🚽			hitachi taro
Droc						Inquiry	D Operatio	on manua	Elapsed time 🥐 (
erform va	edur	es for	Submit	ted App ^{s.}	lication	s and A	Approve	d P	rojects
Appli	cation year	-	202	1Application year					
Fund	ing prograr	m	Bus	siness Test					
Title	of call for A	Application	Cha	ange application5					
Proje	ect ID		214	184167					
Appr	oval numbe	er	214	184167					
Proje	ect title		Cha	ange application5					
Statu	IS		Project status	Resume mak	king a registration				
Brov	vse proces	sing history	Application status	-					
Info speci res inst	rmation fic to the search itution	Status r Saved	New Resurequest a	me making request	(1) Clic Delete	ck here	vse request details	Persor fu	n in charge of the nding Agency Reference
Requ	est with	drawal, hold	(release of ho	old) or cancel t	he approved p	project			
	Status	Ne	w request	Resume making request	a Dele	ete	Pullback	Brow	se request details
	Saved			Resume	Dele	ete			Browse
				_					
Resu	lt report								
Resear	ch results								
Stari regi	t date of stration	Deadline	Status	New request	Resume making a request	Delete	Pullback	Browse request details	Reporter • Authority setting ?
									Resume ma
Financ	ial results							Browne	Poportor .
Star	t date of stration	Deadline	Status	New request	Resume making a request	Delete	Pullback	request details	Authority setting
. 59									Resume ma

(1) Click the "Resume" button under "Request for modification of approved project".

(4) Input request details

				operation manua	
Application for chan	ge of the	e pro	oject		
equest to change the approved project. (resear ne entry screen is divided into tabs. Click each is odify the entries to request for changes and clic	ch costs, project me ab to display the co ck "Apply".	embers, et orrespondi	rc.) ng entry fields.		
Application year / Title of call for Application	FY2021/Change	applicatio	n5		
Project ID / Project title Required	21484167/ Cha	ange applic	ation5		
Basic information Research costs / Project members E	ntries specific to the program				
Basic information					
Approval number	21484167				
Research period - start year to end year(Christian year) Required	Minimum researc (Start)(FY) 2021	h period:1	years Maximum research period:2ye to(End)(FY) 2021	ars	
Research Research contents field (main)	Mathematicalinfor	matics	Q Search Research contents	Clear	
Keyword Required			Keyword		Delete
	Keyword				
	Add line			🔁 Del	ete selected line
Input research field (secondary)	▼Displa	y advance	d search items		
Purpose of research Required	purpose	niess (inte	preaks and spaces are each counted as one	character)	
		01	51	More 993	more characters.
Research purpose file	[PDF (PD	10MB		Browse	Clear
	17.1		Dele	te 🔽 Up	bload
Abstract Required	*1000 characters of	r less (line	breaks and spaces are each counted as one	character)	
	abstract				
Name	Format	Size	File na	More 992 Ime	more characters.
Research summary file	[PDF (PD F)]	10MB	Dele	Browse	Clear
				∓ ∪;	bload
Basic information - Application of	locuments				
				∓ ∪	pload

The rest of this process is the same as P.2-9 "(5) Input request details" onward in "2.1 Creating a New Request for Change" of the Operation Manual for Researchers.

2.3 Checking Request Details



This section explains how to check the details of a request for change after submitting it.



(1) Selection in the Global Menu

eRad	New Applications 🗸	Submitted proposals 🗸	Manage effort 🗸 Other	(1) Click here	е			Sitemap	長崎 六郎 ▼ F
Researcher	(Project list			🔲 Inqu	uiry	Digital Operation man	nual Elapse	ed time 🕜 (00:04)
	Previous logir	Result report submission state			- Factor		日本語	English	
	New ap	plications Search for current calls for applications, enter new applic information and submit your application.	ation	t of saved data me input of application nation that you have saved.	KAKI Appli Un KA	ENHI Ele ication S iqualified to	ectronic System apply for		
	Modify	effort	Manage subr	nitted proposals	₽r	esea	rchmap		
	Ξ	Modify the effort for your adopted projects.	Display You a apply and re	ays your submitted proposals. an withdraw applications, to modify adopted projects, egister results reports.		lick here gin ID lin	for IDs linking 🗲		
	Notificatio	on about uprocessed	request						
	Notificatio	ons from funding age	ency/system admir	histrator					

(1) Click "Submitted proposals" > "Project list" in the Global Menu on the top screen.

(2) Search for your project

e-Rad Ъ New Applications + Submitted proposals + Manage effort + Other functions + ÷ Inquiry (Deration manual Elapsed time ?) (00:02) Researche The following initial values are set in the search conditions to improve search performance. search object : Only Applications Please review the search conditions as necessary. List of Applications and Approved Projects Displays a list of Applications and approved projects. You can carry out the following procedures. Correct applications
 Request to change the approved projects
 Request to withdraw, hold or cancel the approved projects (1) Fill out these fields Register result reports Funding System Code [Exact match] [Partial match] Funding system Q Search Funding System Funding Program Code [Exact match] [Partial match] Funding program Q Search Funding Programs Code of call for Application [Exact match] Title of call for Application [Partial match] Q Search Calls for Applications Project ID [Exact match] Project title [Partial match] Application year FY (2) Select category FY Project year Category(ies) to be searched All Only Applications Only Approved Projects ~ Funding agency Required 100 ~ Number of displayed items ullet Display advanced search conditions Q Search search conditions (3) Click here Main page Import 👂 ▲ Hide advanced search condition. Application number [Exact match] Approval number [Exact match] Application entity All
 Researcher unit
 Research institution unit Category of researcher's concurrent posts All
 Principal investigator
 Co-investigator Exclude in case of principal investigator Project status Application status (All select) Application in Application received Not received After registration of approved result Approved Not approved Retracted Approved status (All select)
 Before registration
 After registration
 End of year

 of grant amount /
 of grant amount /
 contract amount
 Published to CSTI Discontinue Withdraw Hold project

The [List of Applications and Approved Projects] screen is displayed.

(1) Input search terms.

(2) Click the "Search" button.

To filter your search by more advanced terms, click the "Display advanced search conditions" button to display the advanced settings.

The search results are displayed.

1 to1 ite	ms (total1 iten	ns)	Output tem	plate Select			Interpretation of the second seco	tput item sele search results
Project	Project ID	Title of call for Application	Application number	Resea	Project	Apply	Edit/Change	Application content
year	Project ID	Project title	Approval number	Principal investigator	status	(status)	result reports	Proposal download
2021	2148412	New application 6	21484121	STkikan	Applic ation i	Saved	List	
2021	1	New application <u>6</u>	-	Hitachi Tar	n prog rocs	Javeu	للجها	
				(3) Click here	Э			
1 to1 ite	ms (total1 iten	nc)					CSV out	tput item seled

(3) Click the "List" button next to the call for application that you want to check.

(3) Select "Browse" under "Request for modification of approved project"

The [Procedures for Submitted Applications and Approved Projects] screen is displayed.

ter innum in	ad	New Ap	plications 🚽	Submitted	proposals 🗸	Manage effo	rt 🚽 Other f	unctions 🚽			hitachi taro 👻
Procedures for Submitted Applications and Approved Projects form write produce according to project alate.	cher							🗖 Inquiry	D Operati	ion manua	Elapsed time 🕐 ((
Application year 2021Application year Funding program Business Test Title of call for Application Change applicationS Project ID 21484167 Approval number 21484167 Project ID Change applicationS Status Project ID Status Resume making a registration specific to the research for modification of approved project Pullback Browse request Information research Status New Resume making a request Delete Pullback Browse request details Status New request Resume making a request Pullback Browse request Resorder Status New request Resume making a request Pullback Browse request Resorder Status New request Resume making a request Pullback Browse request Resorder Status New request	Proc	edur	es fo	r Subi	mitted ct status.	Appli	ication	s and	Approve	ed P	rojects
Funding program Business Test Title of call for Application Change applicationS Project ID 21484167 Approval number 21484167 Project ID Change applicationS Status Project ID Status Project ID Status Project ID Status Project ID Status New Status New Status New Status New Resume making a registration Information Status New Resume Delete Pullback Browse Resume Delete Pullback Browse Evonum relating of the funding Agency Status New request Resume Delete Pullback Browse Status New request Resume Delete Pullback Browse request detains Status New request Resume making Delete Pullback Browse Resume making Delete Pullback Browse Resume making Resume making Status	Applie	cation year			2021Appli	cation year					
Tille of call for Application Change applicationS Project ID 21484167 Approval number 21484167 Project Idle Change applicationS Status Project Idle Status Project Idle Status Project Idle Status Project Idle Status New Resume making Delete Pullback Browse processing history Itelement Status New Resume making Delete Pullback Browse request details Saved Resume Delete Pullback Browse request details Saved Resume Delete Pullback Browse request details Saved Resume Delete Pullback Browse request details Saved Resume making Delete Pullback Browse <td< td=""><td>Fundi</td><td>ing program</td><td>n</td><td></td><td>Business T</td><td>'est</td><td></td><td></td><td></td><td></td><td></td></td<>	Fundi	ing program	n		Business T	'est					
Project ID 21481167 Approval number 21481167 Project IUB Change application 5 Status Project IUB Project IUB Change application 5 Status Project IUB Status Project IUB Status Project IUB Status New Resume making a registration Status New Resume making Delete Pullback Browse scalest Status New Resume making a registration Therence Request withdrawal, hold(release of hold) or canced the approved project Therence Status New request Resume making a Delete Pullback Browse request details Status New request Resume making a request Delete Pullback Browse request details Status New request Resume making a request Delete Pullback Browse request details Status New request Resume making Delete Pullback Browse request details Status New request Resume making Delete Pullback Browse request details Fignation Deadline Status New request Res	Title	of call for A	Application		Change ap	plication5					
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Request for modification of approved project (1) Click for specific to the request request a request Delete Pullback Browse request Person in charge of the funding Agency Saved Resume Delete Pullback Browse request Reference Request withdrawal, hold(release of hold) or cancel the approved project Browse Reference Status New request Resume Delete Pullback Browse request details Saved Resume Delete Pullback Browse request details Browse Status New request Resume Delete Pullback Browse Status New request Resume Delete Pullback Browse Status New request Resume Delete Pullback Browse Reporter- Status New request Resume making a request Delete Pullback Browse Authority setting Status New request Resume making a request Delete Pullback Browse Authority setting Status New request Resume making a request Delete Pullback Browse A	Statu	s vse proces	sing history	Proje	ication -	esume makino	g a registration				
Request for modification of approved project (1) Click be specific to the status New request Person on charge of the finding Agency institution Saved Resume Delete Pullback Browse request Person on charge of the finding Agency Saved Resume Delete Pullback Browse Reference Request withdrawal, hold(release of hold) or cancel the approved project Browse Browse Browse Status New request Resume Delete Pullback Browse request details Saved Resume Delete Pullback Browse Browse Status New request Resume Delete Pullback Browse Status New request Resume Delete Pullback Browse Reporter - request Start date of registration Deadline Status New request Resume making a request Delete Pullback Browse Reporter - request Authority setting details Start date of registration Deadline Status New request Resume making a request Delete Pullback Browse Resume ma	_										
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Result report Research results Start date of registration Deadline Status New request Resume making a request Delete Pullback Browse request Reporter - Authority setting details Financial results Start date of registration Deadline Status New request Resume making a request Delete Pullback Browse request Reporter - Authority setting details Start date of registration Deadline Status New request Resume making a request Delete Pullback Browse request Reporter - Authority setting details Start date of registration Deadline Status New request Resume making a request Delete Pullback Browse request Reporter - Authority setting details Method is in the interval of registration Deadline Status New request Resume making a request Delete Pullback Browse request Reporter - Authority setting details Method is in the interval of interval o		Saved				Resume	Del	ete			Browse
Result report Research results Start date of registration Deadline Status New request Resume making a request Delete Pullback Browse details Reporter - request details Image: Start date of registration Deadline Status New request Resume making a request Delete Pullback Browse request Authority setting details Resume making a request Delete Pullback Browse request Authority setting details Resume making a request Delete Pullback Browse request Authority setting details Resume making a request Delete Pullback Resume making request Reporter - request Authority setting details Resume making a request Delete Pullback Resume making request Resume making a request <td></td>											
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Start date of registration Deadline Status New request New request a request Delete a request New request a request Delete New request a request Pullback Browse request details Resume ma Financial results Start date of registration Deadline Status New request New request Resume making a request Delete Pullback Browse request Reporter - Authority setting details Image: Status New request Resume making a request Delete Pullback Reporter - request Reporter - Authority setting details Resume ma	Resear	ch results								Province	Poportor -
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Resume ma	Financi Start regis	i al results : date of stration	Deadlin	e Sta	tus Nev	v request	esume making a request	Delete	Pullback	Browse request details	Reporter • Authority setting
											Resume ma

(1) Click the "Browse" button under "Request for modification of approved project".

Note	Browse processing history
 You can check the application. 	operation history such as the date of registration, the approval date of change
A Caution	<u>Viewable range</u>
 If the investigator i application is subn 	s not authorized to edit or browse, the button will not be displayed until the nitted.

(4) Checking Request Details

The [Inquiry change application information] screen is displayed. You can confirm the details of the application.

	hange applie	ation is	ofor	nation	
est to change th	nange applied ne approved project. (research	cation 11	embers, et	nation	
entry screen is d y the entries to	livided into tabs. Click each tai request for changes and click	b to display the c "Apply".	orrespondi	ng entry fields.	
Application yea Application	r / Title of call for	FY2021/Change	e applicatio	n5	
Project ID / Pro	oject title Required	21484167/ Ch	ange applic	ation5	
sic information	Research costs / Project members	ries specific to he program			
Basic inform	ation				
Approval numb	er	21484167			
Research perio - start year to	d end year(Christian year) Required	Minimum researd (Start)(FY) 202	:h period:1 1	years Maximum research period:2years to(End)(FY) 2021	
Research field (main)	Research contents Required	Mathematicalinfo	rmatics	Q Search Research contents Clear	r
	Keyword Required			Keyword	Delete
		Keyword			
		Add line		E	Delete selected line
		purpose			
	Name	Format	Size	rile name	fore 993 more characters.
Re	Name search purpose file	Format [PDF (PD F)]	Size 10MB	File name Bri Delete	4ore 993 more characters.
Re	Name search purpose file	Format [PDF (PD F)]	Size 10MB	File name Delete	fore 993 more characters.
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Abstract A	Name Recurrent Recurrent Name Recurrent Recurr	Format [PDF (PD P)] *1000 characters abstract Format [PDF (PD F)] currents	Size IOMB Size IOMB	File name File n	Aore 993 more characters.

Above is the procedure for checking change application information.

2.4 Pull back Request

Process Operatic	ons
Screen	Operation
Тор	(1) Select "Submitted Proposal" > "Project list" in the Global Menu on the top screen
List of Applications and Approved Projects	(2) Search for your adopted project
Procedures for Submitted Applications and Approved Projects	(3) Select "Pullback" next to the Request for modification of approved project
Pullback complete	(4) You have completed pull back request for change

This section explains how to pull back request for change.



(1) Selection in the Global Menu

e-Rad	New Applications 🗸	Submitted proposals +	Manage effort • O	(1) Click here		
Researcher	(Project list				Operation manual Elapsed time (?) (00:04)
	Previous logir	Result report submission s	status			日本語 English
	New ap	plications	Resume	input of saved data	Externally I	inked systems
	e	Search for current calls for applications, enter new applications and submit you application.	plication ur	Resume input of application information that you have saved.	KAKENHI El Application Unqualified t KAKENHI	ectronic System o apply for
	Modify	effort	Manage	submitted proposals	▶resea	arch map
		Modify the effort for your		Displays your submitted proposals. You can withdraw applications.	Click here	for IDs linking 🗲
	=6	adopted projects.	。 E	apply to modify adopted projects, and register results reports.	Login ID li	nking >
	Notificatio	on about uprocesse	ed request gency/system ac	dministrator		

(1) Click "Submitted proposals" > "Project list" in the Global Menu on the top screen.

(2) Search for your approved project

The [List of Applications and Approved Projects] screen is displayed.

e-Rad	New Applications 🚽	Submitted proposals 🚽	Manage effort 🗸	Other functions 🗸		Sitemap 00000 F
Researcher					Inquiry Deration	manual Elapsed time (?) (00:02)
	The following i search obj Please review t	initial values are set in the lect : Only App the search conditions as r	e search conditions l lications necessary.	to improve search perfo	rmance.	
	List of A	pplications	and App	proved Pro	ojects	
	Displays a list of Appli	ications and approved pro	jects.You can carry (out the following proced	ures.	
	Correct applications Request to change t	the approved projects	aund projects		(1) ===	
	Register result repo	w, noid or cancel the appr ints	oved projects		(1) Fill or	ut these fields
	Search condit	tions				
	Funding System	1 Code		[Exact match	1	
					[Partial match]	
	Funding system		Q Searc	h Funding System		
	Funding Program	m Code		[Exact match]	
	Funding program	n	Q Search	Funding Programs	[Partial match]	
	Code of call for	Application		[Exact match]	
	Title of call for				[Partial match]	
	Application		Q Search	Calls for Applications		
	Project ID Project title			[Exact match	[Dard	tial match]
	Application year		F	Y		
	Project year		F	Y	(2) Select category	/
	Category(ies) to	be searched		Only Applications	Only Approved Projects	
	Funding agency	Required		~		
	Number of displ	ayed items	100 🗸			
	▼Display a	dvanced search condition	ns			J
			search conditio	ns Q	Search (3) (
						TICK TICTC
	Main page				Impo	ort >
	▲Hide ad	lvanced search condition.				
	Application number			[Exact match]	
	Approval number			[Exact match]	
	Application entit	ty		esearcher unit 🔵 F	esearch institution unit	
	Category of rese posts	earcher's concurrent	All Exclude i	Principal investigator n case of principal inv	Co-investigator	
	Project status		Application st	atus (All select)		
			Application progress	n in App rece	lication ived Not received	
			After re	egistration of approve	d result Approved	
			Not ap	proved F	letracted	
			Approved stat	us (🗌 All select)	
			Before rea of grant a contract a	gistration After of gra mount / of gra mount contra	egistration End of year t amount / ct amount	
			Published	to CSTI Discon project	inue Withdraw Hold	

(1) Input search terms.

(2) Click the "Search" button.

To filter your search by more advanced terms, click the "Display advanced search conditions" button to display the advanced settings.

The search results are displayed.

	esuit							
1 to1 ite	ms (total1 iten	ns)	Output tem	plate Select			♥ CSV out ▼ ♥ Download	t <u>put item sele</u> search result:
Project	Project ID	Title of call for Application	Application number	Resea	Project	Apply	Edit/Change	Application content
year	Project ID	Project title	Approval number	Principal investigator	status	(status)	result reports	Proposal download
2021	2148412	New application 6	21484121	STkikan	Applic ation i	Saved	List	
2021	1	New application	-	Hitachi Tar	n prog	oured		
				(3) Click here	•			
1 to1 ite	ms (total1 iten	ns)	Output tem	plate Select			CSV out Download	tput item sele search results

(3) Click the "List" button next to the adopted project of change application for which you want to pull back.

(3) Select "Pullback" under "Request for modification of approved project"

The [Procedures for Submitted Applications and Approved Projects] screen is displayed.

cher		ations - Su	bmitted proposals	✓ Manage ef	fort 🗸 Other fu	inctions 🗸		Sitemap	hitachi taro 👻
						D Inquiry	D Operat	ion manual	lapsed time 🕐 ((
Pro	cedure	s for S ures according	Submitt to project status.	ed App	lication	is and a	Approve	d Proj	ects
App	plication year		2021	LApplication year					
Fur	nding program		Busi	ness Test					
Titl	e of call for App	olication	Char	nge application3					
Pro	ject ID		2148	34129					
App	proval number		2148	34129					
Pro	ject title		Char	nge application3					
Sta	tus		Project status	Resume mal	king a registratior	1			
Br	owse processin	g history	Application status	Request for	modification in pr	ogress			
Rec II sp	nformation ecific to the research	dification o Status	f approved pr New request	Resume making a	Delete	Pullback	Browse request	Person in d funding	narge of the Agency
	institution	A collection		request			oetaiis		
		Application				PUIDace			oronco
		in progress				Puliback			erence
Rec	uest withdr	awal, hold(release of hol	d) or cancel t	the approved	project	(1) Click	here
Rec	uest withdr	awal, hold(release of hol	d) or cancel (Resume makin	the approved	project) Click	here
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Resc Resc Star Finar Star re	ULEST withdr Status Ault report arch results arch results arcial results arcial results art date of gistration	Application in progress awal, hold(New Deadline Deadline	release of hol	d) or cancel f Resume makin request	Resume making a request	Pubback project elete Delete Delete	Pullback Pullback Pullback	Browse R Browse R Browse R Browse R Browse R Request Auth	erence
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(1) Click the "Pullback" button under "Request for modification of approved project".



(4) Pullback complete

The [Processing is complete.] is displayed on the [Procedures for Submitted Applications and Approved Projects] screen.

rocedure	s for S	Submitt	ed App	lication	s and .	Approve	ed Projects
form various procedu	ires according	to project status					
Application year		202	1Application year				
Funding program		Busi	iness Test				
Title of call for App	lication	Char	nge application3				
Project ID		2148	84129				
Approval number		2148	84129				
Project title		Char	nge application3				
Status		Project status	Resume maki	ng a registration			
Browse processin	g history	Application status	Request for m	odification in pro	gress		
Request for mo	dification o	f approved pi	roject				
Information						Browse	
specific to the research institution	Status	New request	Resume making a request	Delete	Pullback	request details	Person in charge of funding Agency
	Application in progress		Resume				Reference
Request withdr	awal, hold(release of ho	ld) or cancel th	ne approved p	project		
Status	Nev	w request	Resume making	a De	lete	Pullback	Browse request de
			request				
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Result report Research results Start date of registration Financial results Start date of registration	Deadline	Status	New request	Resume making a request	Delete	FUIDACK	details ?

The above is the procedure for pulling back the request for change.

2.5 Delete Request



This section explains how to delete request for change after submitting it.



(1) Selection in the Global Menu

eRad	New Applications 🗸	Submitted proposals 🗸	Manage effort	(1) Click here	Sitemap 長崎六郎 ▼ Logout
Researcher	Previous logir	Project list Result report submission : a : 2019/11/06 (11:11)	status		□ Inquiry ① Operation manual Elapsed time ? (00:04) 日本語 English
	New ap	plications Search for current calls for applications, enter new ap information and submit yo application.	r plication ur S	put of saved data sume input of application formation that you have saved.	Externally linked systems KAKENHI Electronic Application System Unqualified apply for KAKENHI
	Modify	effort Modify the effort for your adopted projects.	Manage su Pic Pic an	ubmitted proposals splays your submitted proposals. you can withdraw applications, ply to modify adopted projects, d register results reports.	► researchmap Click here for IDs linking → Login ID linking >
	Notificatio	n about uprocesse ns from funding a	ed request gency/system adn	ninistrator	

(1) Click "Submitted proposals" > "Project list" in the Global Menu on the top screen.

(2) Search for your requested project

The [List of Applications and Approved Projects] screen is displayed.

e-Rad	New Applications 🚽	Submitted proposals 🚽	Manage effort 🗸	Other functions 🗸		Sitemap	00000 F
Researcher						Operation manual	Elapsed time 🕐 (00:02)
	The following in search obje Please review t	nitial values are set in the ect : Only App the search conditions as r	e search conditions lications necessary.	to improve search perforr	nance.		
	List of Ap	pplications	and App	proved Proj	iects		
	Correct applications Request to change t	the approved projects	jects. You can carry i	out the following procedur	es.		
	Request to withdrav Register result report	v, hold or cancel the appr rts	oved projects		(1	I) Fill out thes	se fields
	Search condit	ions					
	Funding System	Code		[Exact match]			
	Funding system		Q Searc	h Funding System	[Partial match]		
	Funding Program	n Code		[Exact match]			
	Funding program	n	Q Search	Funding Programs	[Partial match]		
	Code of call for A	Application		[Exact match]			
	Title of call for Application		Q Search	Calls for Applications	[Partial match]		
	Project ID			[Exact match]			
	Project title					[Partial match]	
	Application year		F	Y	(2) Select c	ategory	
	Project year	he excepted	F C AT	Y L			
	Funding agency	Required			Only Approved Projects		
	Number of displa	ayed items	100 🗸				
	▼Display a	dvanced search condition	IS				
			search conditio	ns Q s	earch	(3) Click he	
	Main page					Import D	
	▲ Hide ad	vanced search condition.					
	Application number			[Exact match]			
	Approval number			[Exact match]			
	Application entit	у		esearcher unit 🔵 Re	search institution unit		
	Category of rese posts	earcher's concurrent	All Exclude i	Principal investigator n case of principal inves	Co-investigator		
	Project status		Application sta	atus (All select)			
			Applicatio progress	n in Applio	red Not recei	ved	
			After n	egistration of approved	result Approved		
			Not ap	proved Re	tracted		
			Approved stat	us (All select)			
			Before re of grant a contract a	gistration After re mount / of grant mount contract	gistration End of year amount /		
					amount		
			Published	to CSTI Discontir project	amount	Hold	

(1) Input search terms.

(2) Click the "Search" button.

To filter your search by more advanced terms, click the "Display advanced search conditions" button to display the advanced settings.

The search results are displayed.

							🖷 CSV out	tput item sele		
1 to1 ite	ms (total1 iten	ns)	Output tem	plate Select			V P Download	search result		
Project	Project ID	Title of call for Application	Application number	Research institution	Project	Apply	Edit/Change	Application		
year Project II	Froject ID	Project title	Approval number	Principal investigator	status	(status)	result reports	Proposal download		
2021	2148412	New application 6	21484121	STkikan	Applic ation i	Saved	List			
2021	1	New application <u>6</u>	-	Hitachi Tar	n prog	Saved				
	(3) Click here									

(3) Click the "List" button next to the project for which you want to delete request for change.

(3) Select "Delete" under "Request for modification of approved project"

The [Procedures for Submitted Applications and Approved Projects] screen is displayed.

		Gubiniticu	proposals 👻	Manage ef	fort 🗸 Other	functions 👻		s	itemap		
er						🗖 Inquir	y 🚺 Operati	on manua	Elapsed time 🕐 (
rocedur	es fo	r Subi	mitted et status.	App	licatior	ns and	Approve	ed P	rojects		
Application yea	r		2021Applic	ation year							
Funding progra	m		Business Te	est							
Title of call for Application			Change application5								
Project ID			21484167								
Approval numb		21484167									
Project title			Change app	lication5							
Status		Proje statu	is Re	sume maki	ing a registration	n					
Browse proces	ssing history	Appli statu	cation –								
Request for r	nodificatio	on of appro	wed project								
Information specific to the research institution	Status	New request	Resume mak a request	ting	Delete	Pullback	Browse request details	Persor fu	n in charge of the nding Agency		
Information specific to the research institution	Status Saved	New request	Resume mai a request Resume		Delete	Pullback	Browse request details	Persor fu	n in charge of the nding Agency Reference		
Information specific to the research institution	Status Saved	New request old(release	Resume makes a request Resume	ing Cancel th	Delete Delete	Pullback	Browse request details Browse Click here	Persor fu	n in charge of the nding Agency Reference		
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Information specific to the research institution Request with Status Saved Result report Research results Start date of registration	Status Saved drawal, hu Deadline	New request	Resume mail request cof hold) or cof kold) or cor cor cor cor cor cor cor cor cor c	request	Delete Delete Delete Delete Resume making a request Resume making a request	Pullback p (1) lete lete p Delete p Delete p	Browse request details Browse Click here Pullback Pullback	Personal de la construction de la construcción de l	n in charge of the nding Agency Reference		
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(1) Click the "Delete" button under "Request for modification of approved project".

• You can delete saved project applications.	
• You can delete project applications withdrawn or pulled back by research institution, Funding agency.	<i>ı</i> .

(4) Checking details to deleted

e-Rad New Applications - Submitted proposals - Manage effort - Other functions г Inquiry Depration manual Elapsed time (?) (00:49) Application confirm deletion Request to change the approved project. (research costs, project memb The entry screen is divided into tabs. Click each tab to display the corres Modify the entries to request for changes and click "Apply". (1) Check these details Application year / Title of call for Application FY2021/Change application5 Project ID / Project title Required 21484167/ Change application5 Basic information Research costs / Entries specific to the program Approval number 21484167 Research period - start year to end year(Christian year) Required
 Minimum research period:1years
 Maximum research period:2years

 (Start)(FY)
 2021
 to(End)(FY)
 2021
 Research contents
Research contents
Required
Mathematicalinformatics
Q Search Research contents
Clear Research field (main) Keyword Required Keyword Delete Keyword Add line B Delete ected line Input research field (secondary) ▼Display advanced search items *1000 characters or less (line breaks and spaces are each counted as one character) Purpose of research Required More 993 more d Name Format Size File name Browse Clear [PDF (PD 10MB Research purpose file Delete Tupload Abstract *1000 characters or less (line breaks and spaces are each counted as one character) Required More 992 more charact File name Name Format Size Browse Clear [PDF (PD 10MB Research summary file Delete Tupload T Upload (2) Click here To the list of application / adopted Request to modify the approved Project (Deletion)

The [Application confirm deletion] screen is displayed.

(1) Check the details.

(2) Click the "Request to modify the approved Project (Deletion)" button.

(5) Delete complete



The above is how to delete request for change.