

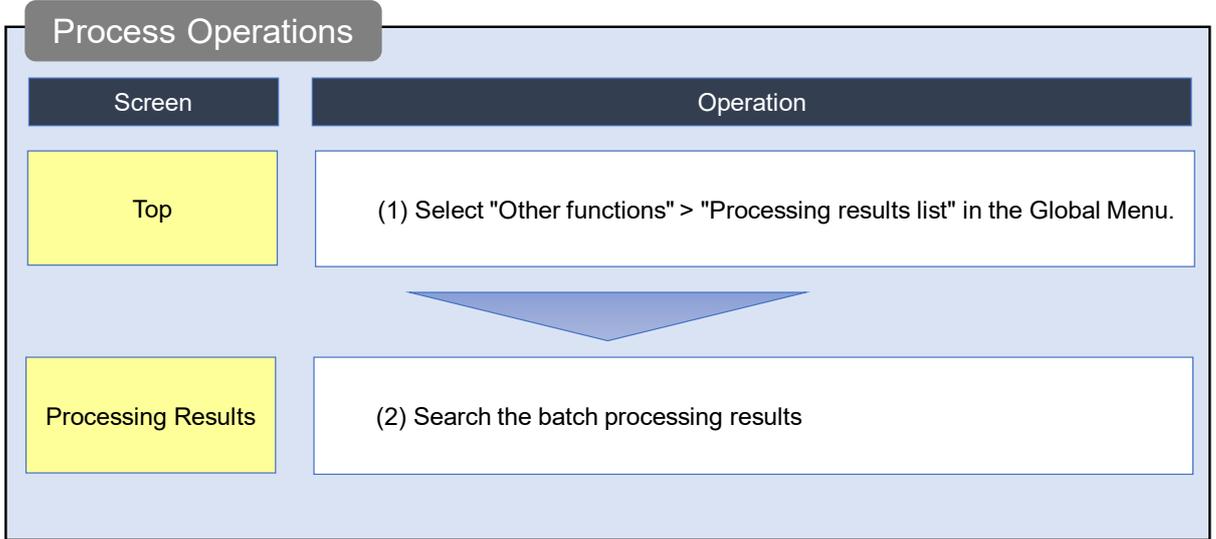
7. Other Operations

Basic Operations

- Processing results
Download and view batch processing results.
→ "[7.1 Processing Results](#)"
- Modify researcher details
Modify your researcher details.
→ "[7.2 Modifying Researcher Details](#)"
- Change your login ID
Change the login ID of your account.
→ "[7.3 Changing Your Login ID](#)"
- Change your password
Change the password of your account.
→ "[7.4 Changing Your Password](#)"
- Change your secret questions and answers
Change the secret questions and answers of your account.
→ "[7.5 Changing Your Secret Questions and Answers](#)"
- Change your email settings
Change your settings for sending and receiving email.
→ "[7.6 Changing Your Email Settings](#)"

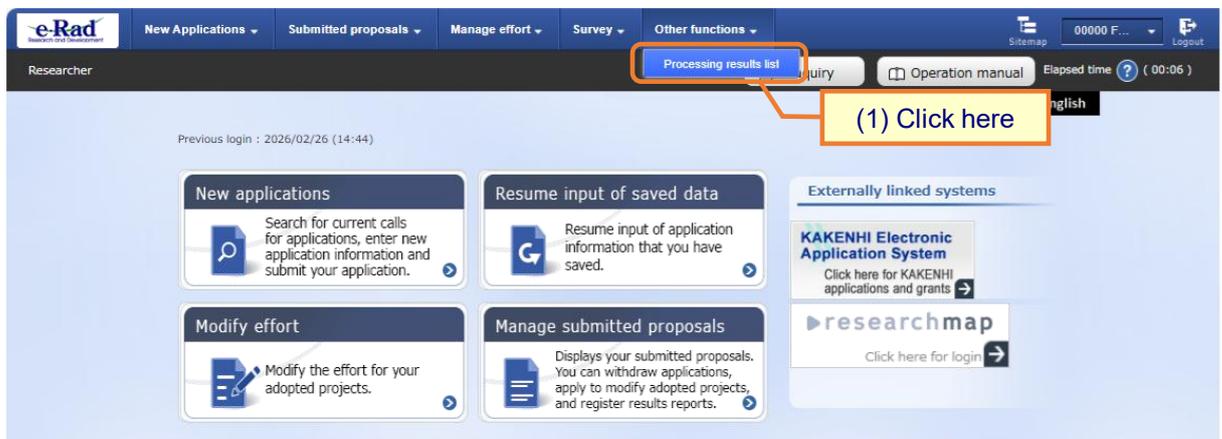
7.1 Processing Results

This section explains how to download and view batch processing results.



Instructions

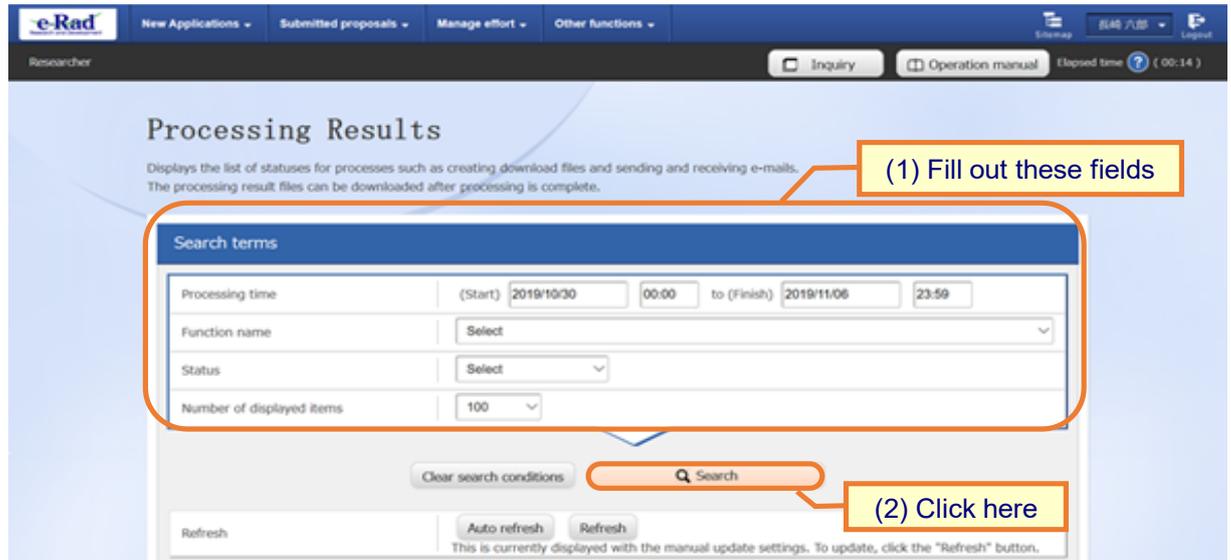
(1) Selection in the Global Menu



(1) Click "Other functions" > "Processing results list" in the Global Menu.

(2) Batch processing results

The [Processing Results] screen is displayed.



(1) Input search terms.

(2) Click the "Search" button.

The search results are displayed.

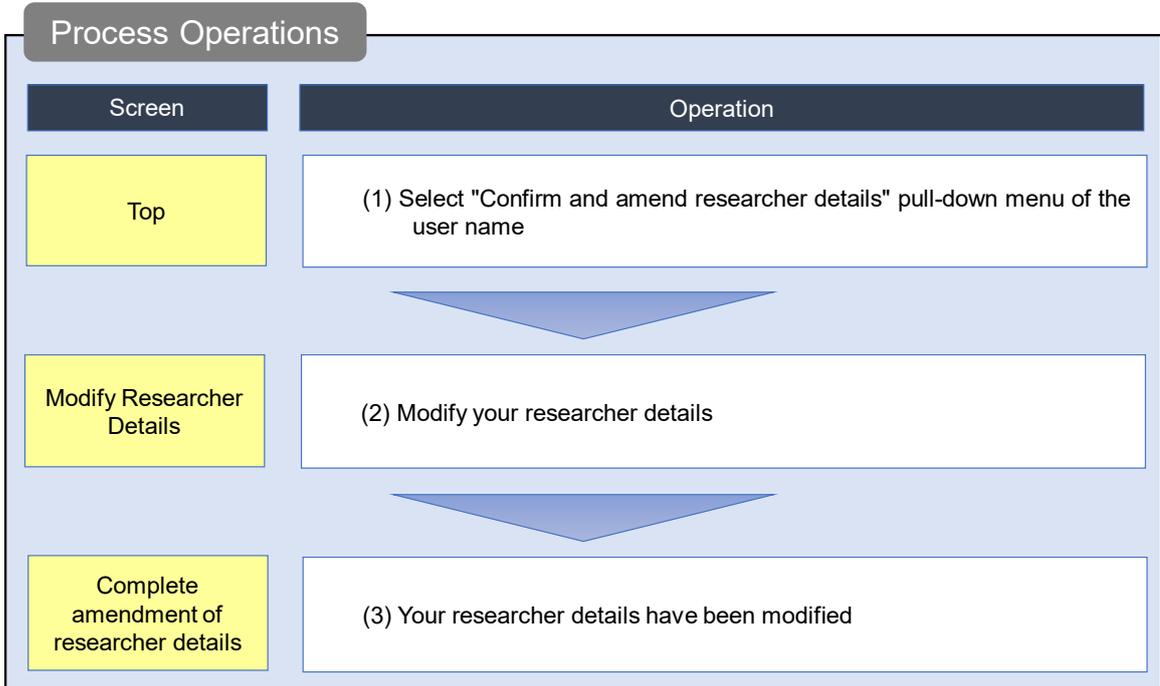


(3) Click the "Download" icon next to the processing results that you want to download or the "Browse" icon next to the processing results that you want to view.

This ends the procedure for downloading and viewing the results of the batch processing.

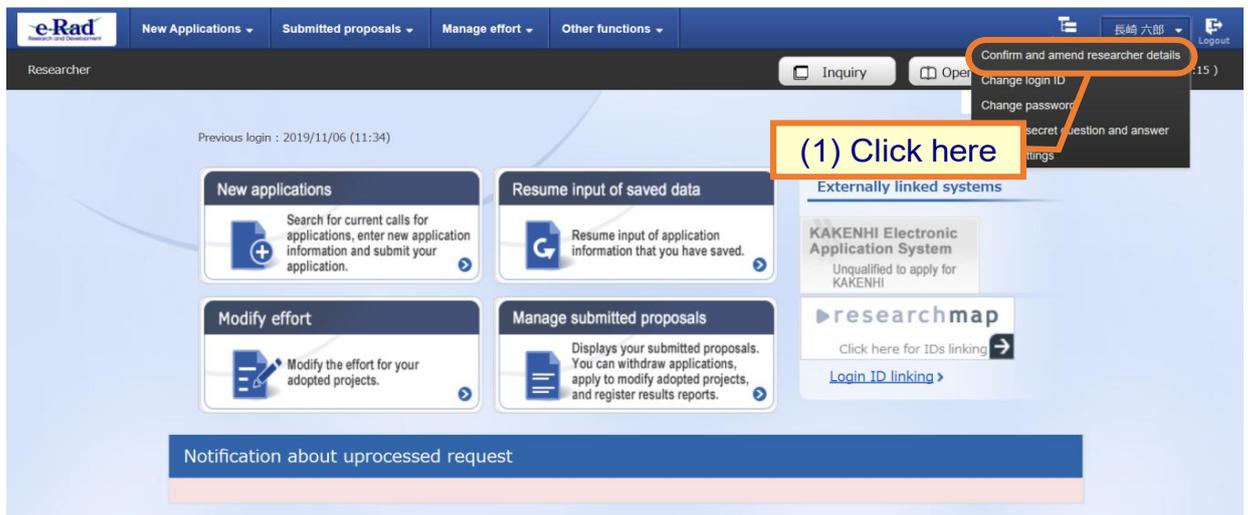
7.2 Modifying Researcher Details

This section explains how to modify your details on e-Rad.



Instructions

(1) Selection in the pull-down menu of the user name



- (1) Move the cursor to the user name and click "Confirm and amend researcher details" in the displayed pull-down menu.

(2) Modify your researcher details

The [Modify Researcher Details] screen is displayed.

Register researcher.

(1) Select this tab

Basic information Research area Main research institution

Basic information

Register researcher

Researcher number	40377586								
Co-investigator (kenkyu-buntansha) key function <small>Required</small>	<input type="radio"/> Use <input checked="" type="radio"/> Do not use								
The researcher without last name	<input type="checkbox"/> Please select it in case researchers do not have the last name								
Name <small>?</small>	+++++ 名式八七八九								
Name in Japanese Katakana <small>?</small>	フココココ フメイクキクケ								
Other name (including middle name and maiden name) <small>?</small>	+++++ 名式八七八九								
Other name in Japanese Katakana <small>?</small>	フココココ フメイクキクケ								
How to indicate name <small>Required</small>	<input checked="" type="radio"/> Only Name <input type="radio"/> Only other name <input type="radio"/> Both Name and Other name								
Name in English <small>?</small>	00000 FN28789								
Date of birth (Year/Month/Day)	1975/03/03								
Gender	Male								
Academic degree	<table border="1"> <tr> <td>Academic degree <small>Required</small></td> <td>Doctorate</td> </tr> <tr> <td>Field <small>Required</small></td> <td>博士(工学)</td> </tr> <tr> <td>Date awarded (Year/Month/Day) <small>Required</small></td> <td>2004/03/25</td> </tr> <tr> <td>University</td> <td>東京大学</td> </tr> </table>	Academic degree <small>Required</small>	Doctorate	Field <small>Required</small>	博士(工学)	Date awarded (Year/Month/Day) <small>Required</small>	2004/03/25	University	東京大学
Academic degree <small>Required</small>	Doctorate								
Field <small>Required</small>	博士(工学)								
Date awarded (Year/Month/Day) <small>Required</small>	2004/03/25								
University	東京大学								
Phone number	<table border="1"> <tr> <td>Contact</td> <td><input checked="" type="radio"/> Work phone <input type="radio"/> Home phone <input type="radio"/> Mobile phone</td> </tr> <tr> <td>Phone number</td> <td>999-9999-9999</td> </tr> </table>	Contact	<input checked="" type="radio"/> Work phone <input type="radio"/> Home phone <input type="radio"/> Mobile phone	Phone number	999-9999-9999				
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E-mail address 1 <small>Required</small>	<table border="1"> <tr> <td colspan="2">50 characters or less (alphanumeric characters and/or symbols)</td> </tr> <tr> <td>E-mail Address</td> <td>test-erad-work@mail.evsapps.com</td> </tr> <tr> <td>E-mail Address (confirm)</td> <td>test-erad-work@mail.evsapps.com</td> </tr> </table>	50 characters or less (alphanumeric characters and/or symbols)		E-mail Address	test-erad-work@mail.evsapps.com	E-mail Address (confirm)	test-erad-work@mail.evsapps.com		
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E-mail Address (confirm)	test-erad-work@mail.evsapps.com								
E-mail address 2	<table border="1"> <tr> <td colspan="2">50 characters or less (alphanumeric characters and/or symbols)</td> </tr> <tr> <td>E-mail Address</td> <td>test-erad-work@mail.evsapps.com</td> </tr> <tr> <td>E-mail Address (confirm)</td> <td>test-erad-work@mail.evsapps.com</td> </tr> </table>	50 characters or less (alphanumeric characters and/or symbols)		E-mail Address	test-erad-work@mail.evsapps.com	E-mail Address (confirm)	test-erad-work@mail.evsapps.com		
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E-mail Address	test-erad-work@mail.evsapps.com								
E-mail Address (confirm)	test-erad-work@mail.evsapps.com								
Thesis Name <small>?</small>	<table border="1"> <tr> <td colspan="2">*255 characters or less (line breaks and spaces are each counted as one character)</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td colspan="2">More 255 more characters.</td> </tr> </table>	*255 characters or less (line breaks and spaces are each counted as one character)		 		More 255 more characters.			
*255 characters or less (line breaks and spaces are each counted as one character)									
More 255 more characters.									
ORCID ID <small>?</small>	e.g.)9999-9999-9999-999X								
Field Code(Main research fields)	Medicalsystems <input type="button" value="Search Research fields"/> <input type="button" value="Clear"/>								
Update date	2023/03/20								

Main page Register >

(1) The input screen is divided into tabs ([Basic information], [Research area], [Main research Institution])

Select each tab and input the required information.

(a) [Basic information] tab

The screenshot shows the 'Modify Researcher Details' page. At the top, there are navigation tabs: 'Basic information', 'Research area', and 'Main research institution'. The 'Basic information' tab is highlighted with an orange box. A yellow callout box with the text '(1) Fill out these fields' points to this tab. Below the tabs, the form is titled 'Basic information' and contains the following fields:

- Researcher number: 60936590
- Co-investigator (kenkyu-buntansha) key function: Use Do not use
- The researcher without last name: Please select it in case researchers do not have the last name
- Name: [Input field]
- Name in Japanese Katakana: [Input field]
- Other name (including middle name and maiden name): [Input field]
- Other name in Japanese Katakana: [Input field]
- How to indicate name: Only Name Only other name Both Name and Other name
- Name in English: [Input field]
- Date of birth (Year/Month/Day): 2000/01/01
- Gender: Male
- Academic degree:
 - Academic degree: (Required)
 - Field: (Required)
 - Date awarded (Year/Month/Day): (Required)
 - University: [Input field]
- Phone number:
 - Contact: Work phone Home phone Mobile phone
 - Phone number:
- Fax number:
- E-mail address 1:
 - Required
 - 50 characters or less (alphanumeric characters and/or symbols)
 - E-mail Address: [Input field]
 - E-mail Address (confirm): [Input field]
- E-mail address 2:
 - 50 characters or less (alphanumeric characters and/or symbols)
 - E-mail Address: [Input field]
 - E-mail Address (confirm): [Input field]
- Thesis Name:
 - *255 characters or less (line breaks and spaces are each counted as one character)
 - [Input field]
 - More 255 more characters.
- ORCID ID:
- Field Code(Main research fields): Algebra
- Update date: 2022/02/14

At the bottom of the page, there is a 'Main page' button and a green 'Register' button with a right arrow.

(1) Input your basic details.

(b) [Research area] tab

Register researcher.

Basic information **Research area** Main research institution

(1) Fill out these fields

Research area

Register your research field (optional).
By registering this information, you can receive e-mails when a call for Applications related to your research field is published on e-Rad.

Research area (main) | Research contents | Search Research contents | Clear

Keyword | Keyword | Delete

Add line | Delete selected line

Research area (secondary) | Research contents | Search Research contents | Clear

Keyword | Keyword | Delete

Add line | Delete selected line

Main page | Register >

(1) Input the details of your research fields.

(c) [Main research Institution] tab

Register researcher.

Basic information | Research area | **Main research institution**

Affiliated research institution

Affiliation details can be managed only by the administrative manager or administrative contributory of the institution. Ask them for amendment if you notice any incorrection.

Date of appointment	Research institution code	Type of employment	Resource for employment	Fixed term	Main research institution	Allow changes of your main institution by other institutions	Eligibility for institutions	Date of registration of appointment	Department code	Department name	Position (Class)	Main department	Cooperation target
20130601 (20130612)	211/102000 九州大学	Full-time	Employment through stable financial resources			<input type="radio"/>	<input type="radio"/>	20130601 (20130612)	01/1 工学部	教授 (Professor class)		<input checked="" type="radio"/>	
20180925 (20190315)	06770 24951 株式会社 エムアール	Part time	Employment through stable financial resources			<input type="radio"/>	<input type="radio"/>	20180925 (20190315)	01/1 取締役	取締役 (Institution director or / department director or class)		<input type="radio"/>	

Previously affiliated research institutions

Previous affiliation details can be managed only by the administrative manager or the administrative contributor of that institution. Please contact them to make changes if you notice anything incorrect in your previous details.

Date of appointment	Date of resignation	Research institution	Date of registration of appointment	Date of registration of resignation	Department name	Class
2007/12/01 (2007/12/01)	2013/05/31 (2013/06/12)	九州大学	2007/12/01 (2007/12/01)	2013/05/31 (2013/06/12)	工学 (系) 研究科 (研究)	助教 助教クラス

Status of research expenses outside e-Rad and status of notification to job titles and affiliated institutions

(1) Research expenses other than e-Rad

Kind of Contract	Partner institution (Country name of the partner institution) Funding system (Research period)	Research subject name	Budget amount	Effort (%)	Whether or not a confidentiality agreement concluded	Delete
Joint research ex	九州大学 日本 e-Rad外の研究制度 2022年04月 - 2025年03月	e-Rad外の研究	1,000,000 Yen	5	No	<input checked="" type="radio"/> Not deleted <input type="radio"/> Delete (typing error) <input type="radio"/> Delete (End contract)

(2) Organizations you belong to and your positions (including concurrent positions, participation in a foreign recruitment program, position of professor emeritus without employment contract)

Side business, participation in a foreign recruitment program, or an emeritus professor without an employment contract, etc.	Location of partner institution	Delete
九州大学 名誉教授	日本	<input checked="" type="radio"/> Not deleted <input type="radio"/> Delete (typing error) <input type="radio"/> Delete (End contract)

(3) Pledge status

Information necessary to ensure transparency in all research activities in which you are involved, including support for facilities and equipment other than donations and funds. Are you properly reporting to your institution based on relevant regulations?

Reported

Pledge status history

Date and time of change: _____ Content: _____

Main page | Register

(1) Check the details of your research institution(s). In addition, select the research institution to which you belong and that should be displayed on the application registration screen.

(2) Click the "Register" button.

(3) Your researcher details have now been modified

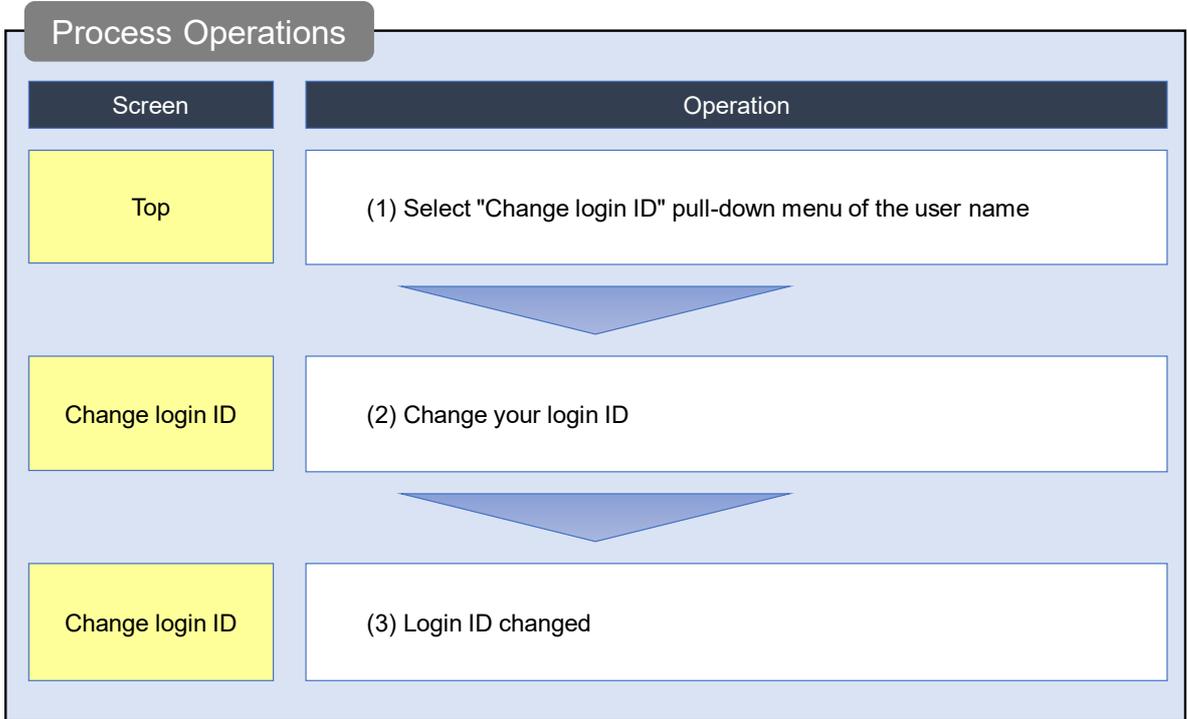
The [Complete amendment of researcher details] screen is displayed.



This completes the process for modifying researcher details.

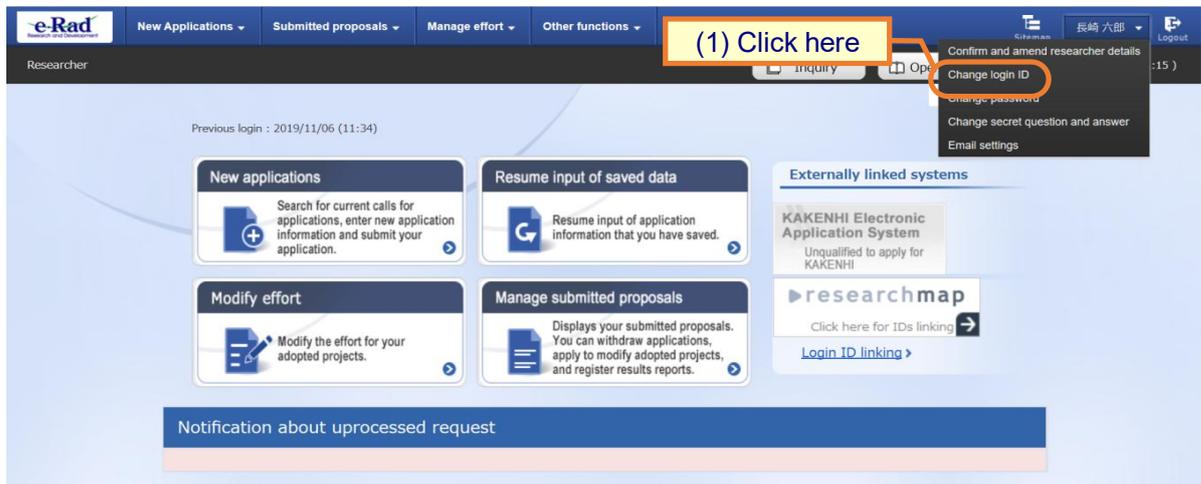
7.3 Changing Your Login ID

This section explains how to change your login ID.



Instructions

(1) Selection in the pull-down menu of the user name



(1) Move the cursor to the user name and click "Change login ID" in the displayed pull-down menu.

(2) Change your login ID

The [Change login ID] screen is displayed.

Change login ID

Change your login ID.
Even if you change the login ID by this setting, the GakuNin cooperation setting is maintained.

Current login ID kanagawaken-2

New login ID **Required** Must be up to 50 characters and half-width, numbers, lower case letters, symbols. The symbols can not be used except [\".\", \"@\", \"+\", \"\$\", \"%\", \"#\", \"!\", \"/\", \"_\", \"-\"].

New login ID (confirm) **Required** Re-enter your new login ID to confirm. (You cannot use the copy and paste function.)

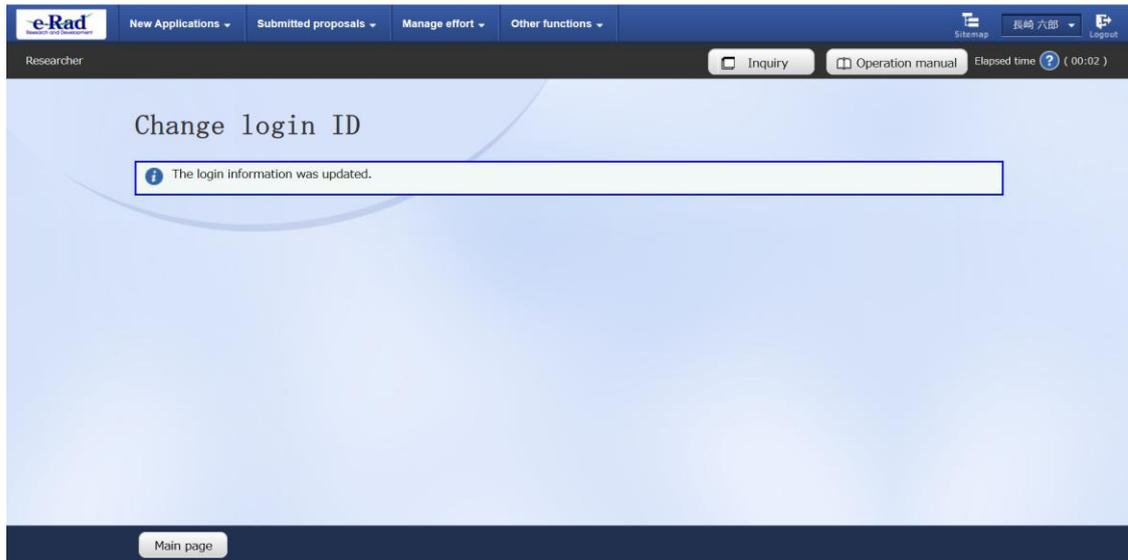
Main page Register >

(1) Input your new login ID.

(2) Click the "Register" button.

(3) Your login ID has been changed

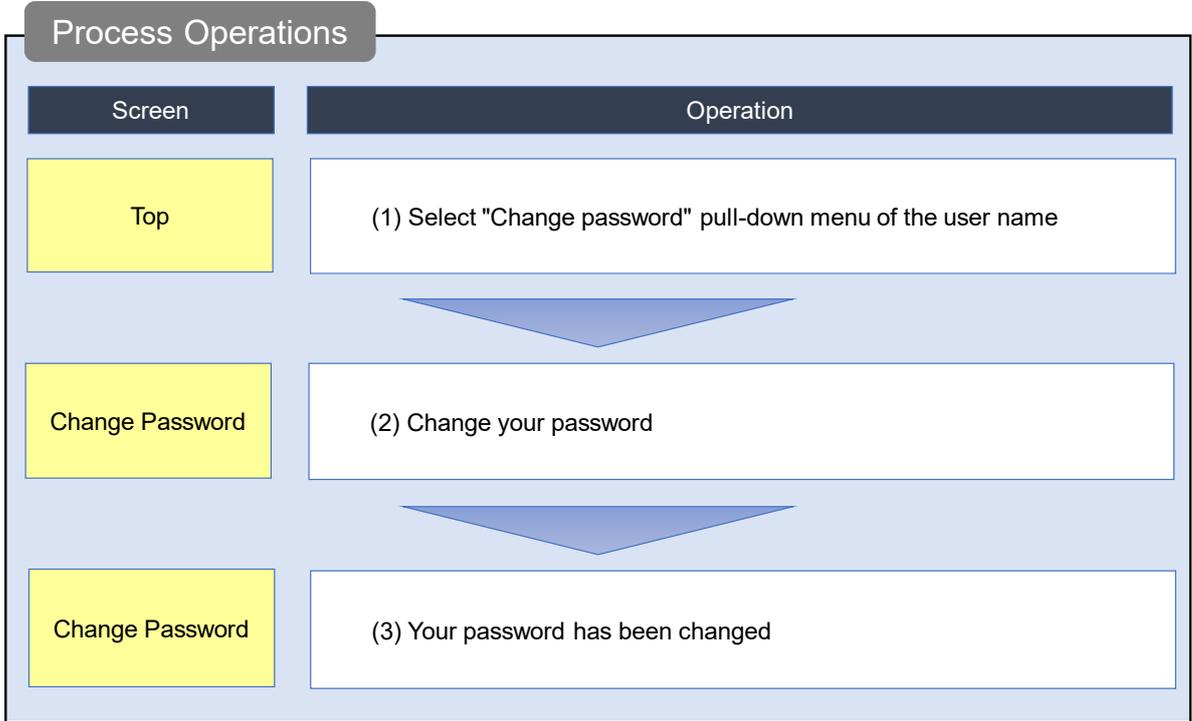
The [Change login ID] screen is displayed.



This completes the process for changing your login ID.

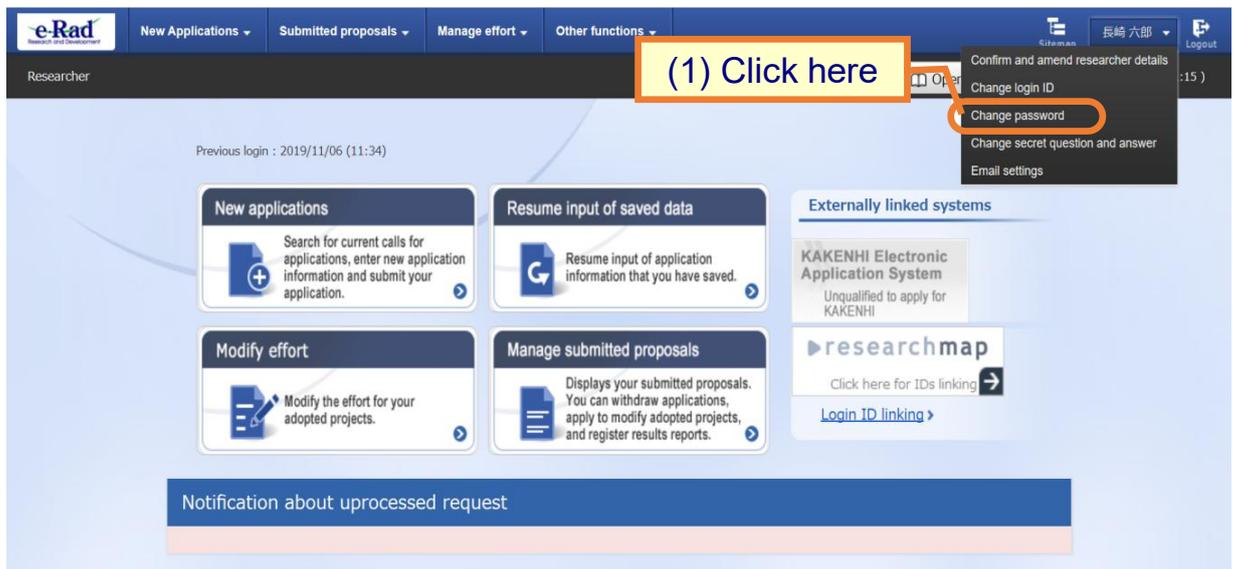
7.4 Changing Your Password

This section explains how to change your password.



Instructions

(1) Selection in the pull-down menu of the user name



(1) Move the cursor to the user name and click "Change password" in the displayed pull-down menu.

(3) Your password has been changed

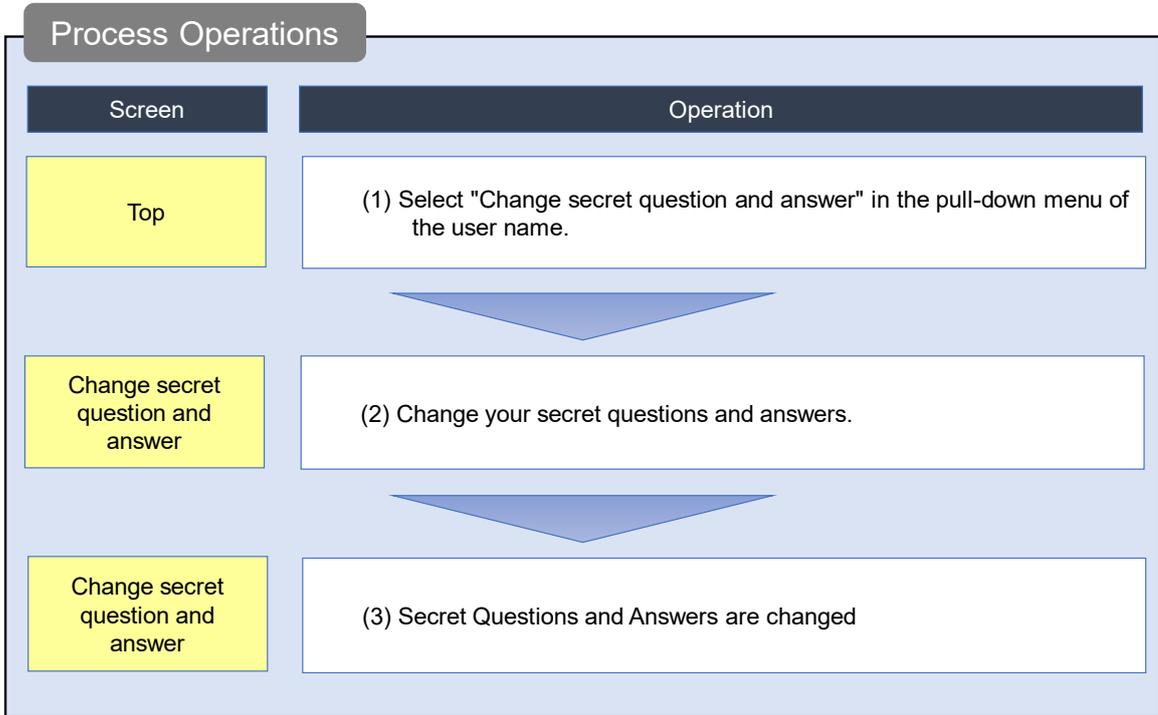
The [Change Password] screen is displayed.



This completes the process for changing your password.

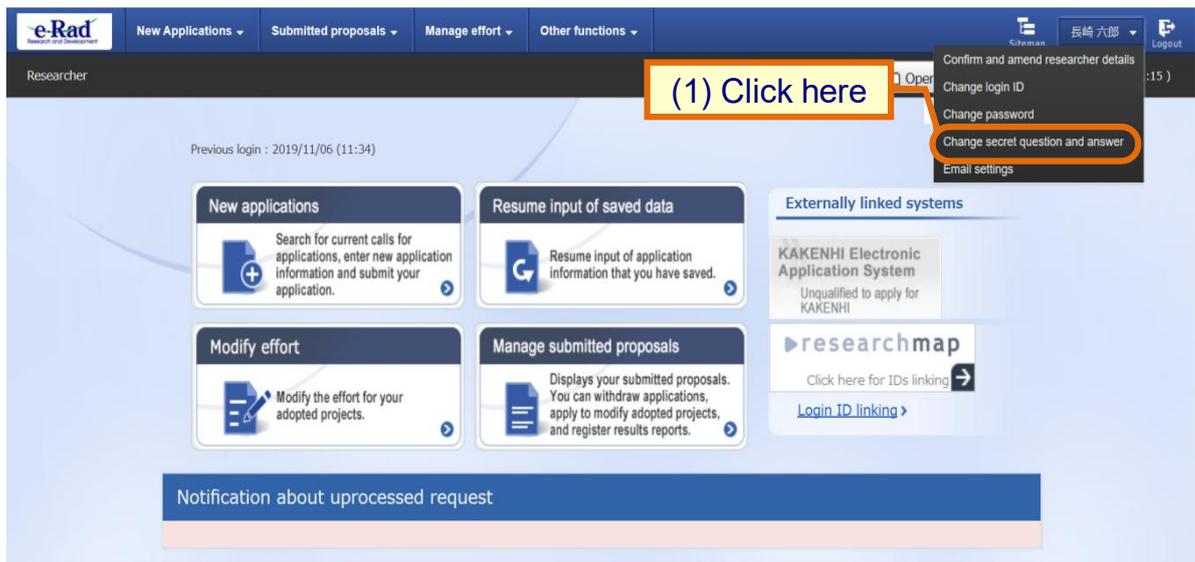
7.5 Changing Your Secret Questions and Answers

This section explains how to change your secret questions and answers.



Instructions

(1) Selection in the pull-down menu of the user name



- (1) Move the cursor to the user name and click "Change secret question and answer" in the displayed pull-down menu.

(2) Change your secret questions and answers

The [Change secret question and answer] screen is displayed.

Change secret question and answer

Change your secret questions and answers. The secret questions and answers are required to reissue your password.

Enter the answers to your secret questions (up to 50 characters each).

Secret question 1	Required	Select
Answer to secret question 1	Required	
Secret question 2	Required	Select
Answer to secret question 2	Required	
Secret question 3	Required	Select
Answer to secret question 3	Required	

Main page

Register >

(1) Input three secret questions and answers.

(2) Click the "Register" button.

(3) Secret Questions and Answers Changed

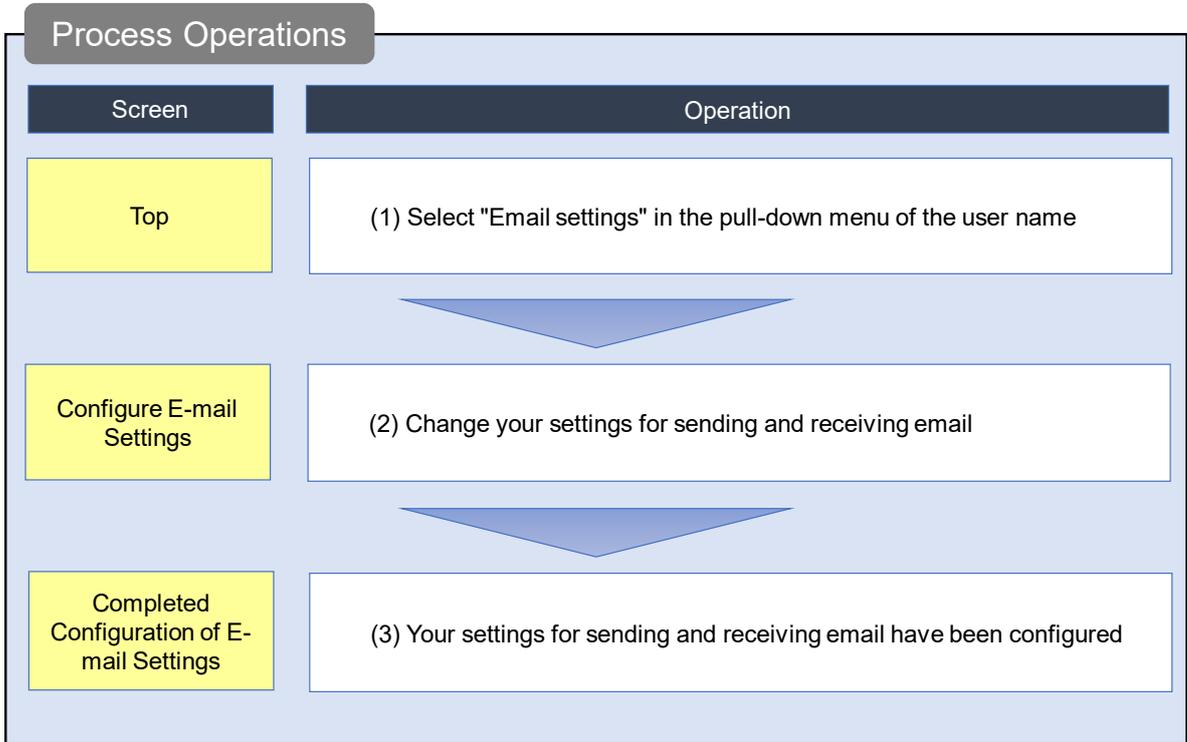
The [Change secret question and answer] screen is displayed.



This completes the process for changing your secret questions and answers.

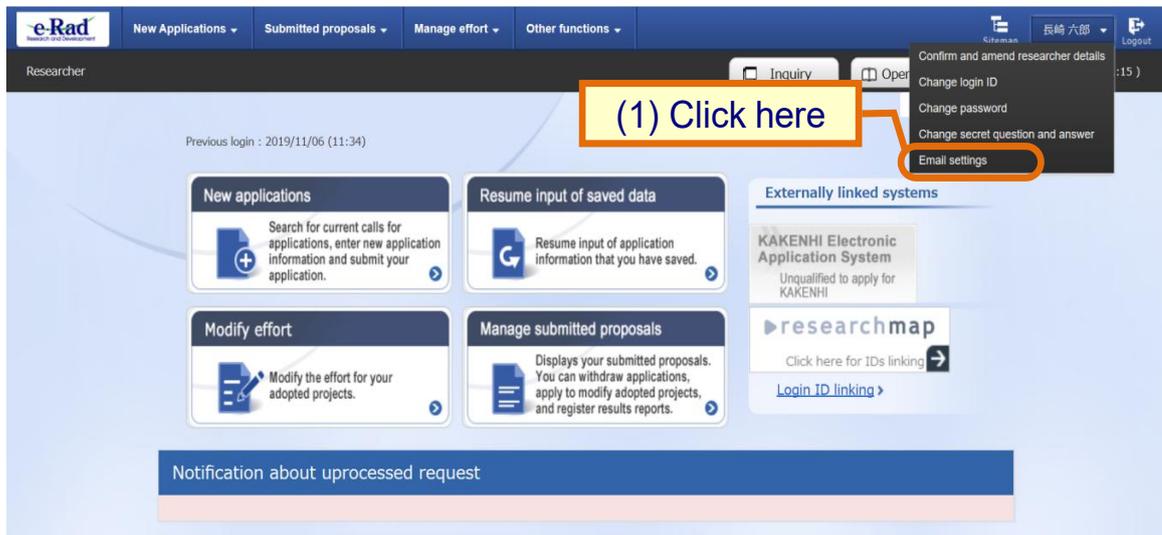
7.6 Changing Your Email Settings

This section explains how to change your settings for sending and receiving email.



Instructions

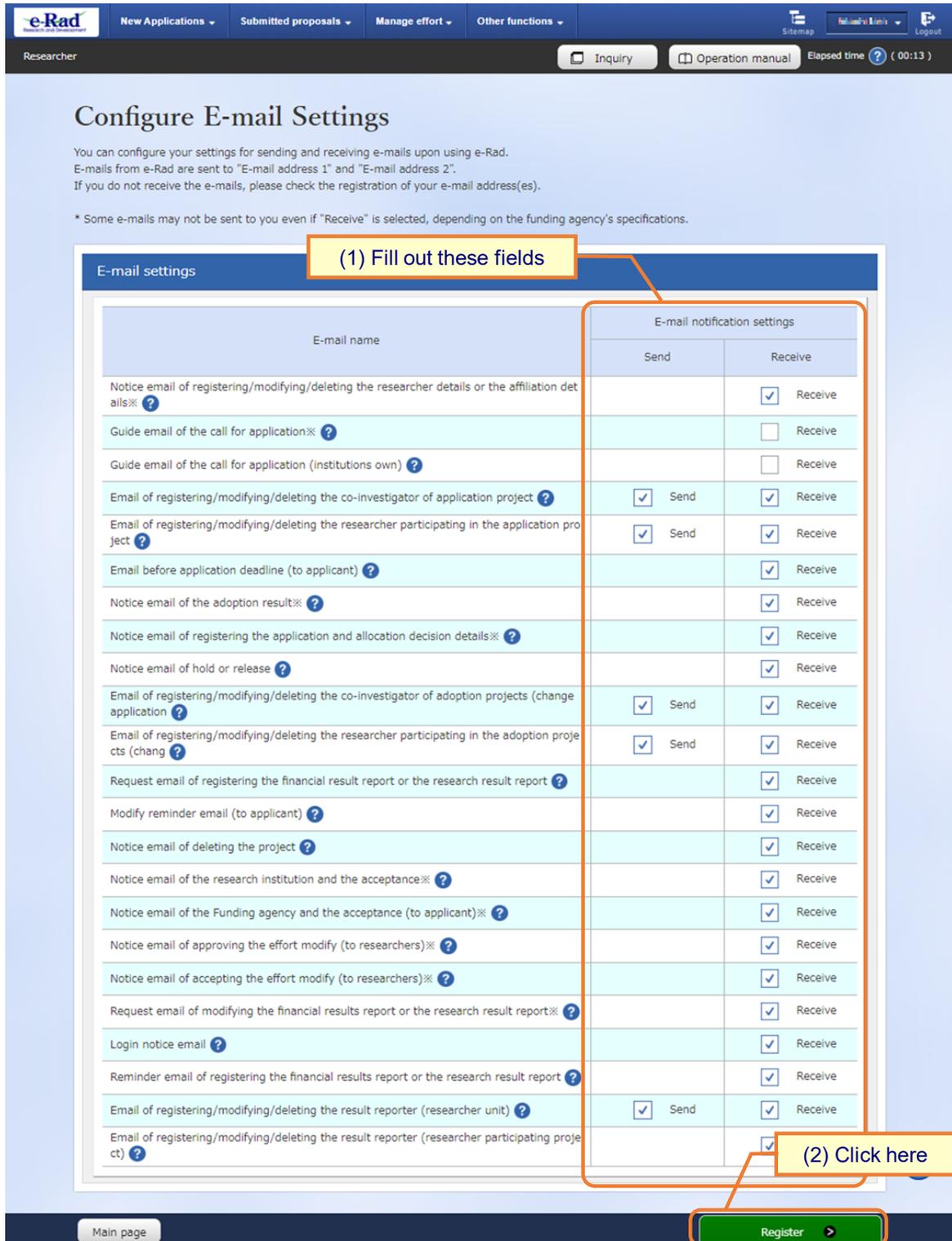
(1) Selection in the pull-down menu of the user name



(1) Move the cursor to the user name and click "Email settings" in the displayed pull-down menu.

(2) Change your email settings

The [Configure E-mail Settings] screen is displayed.

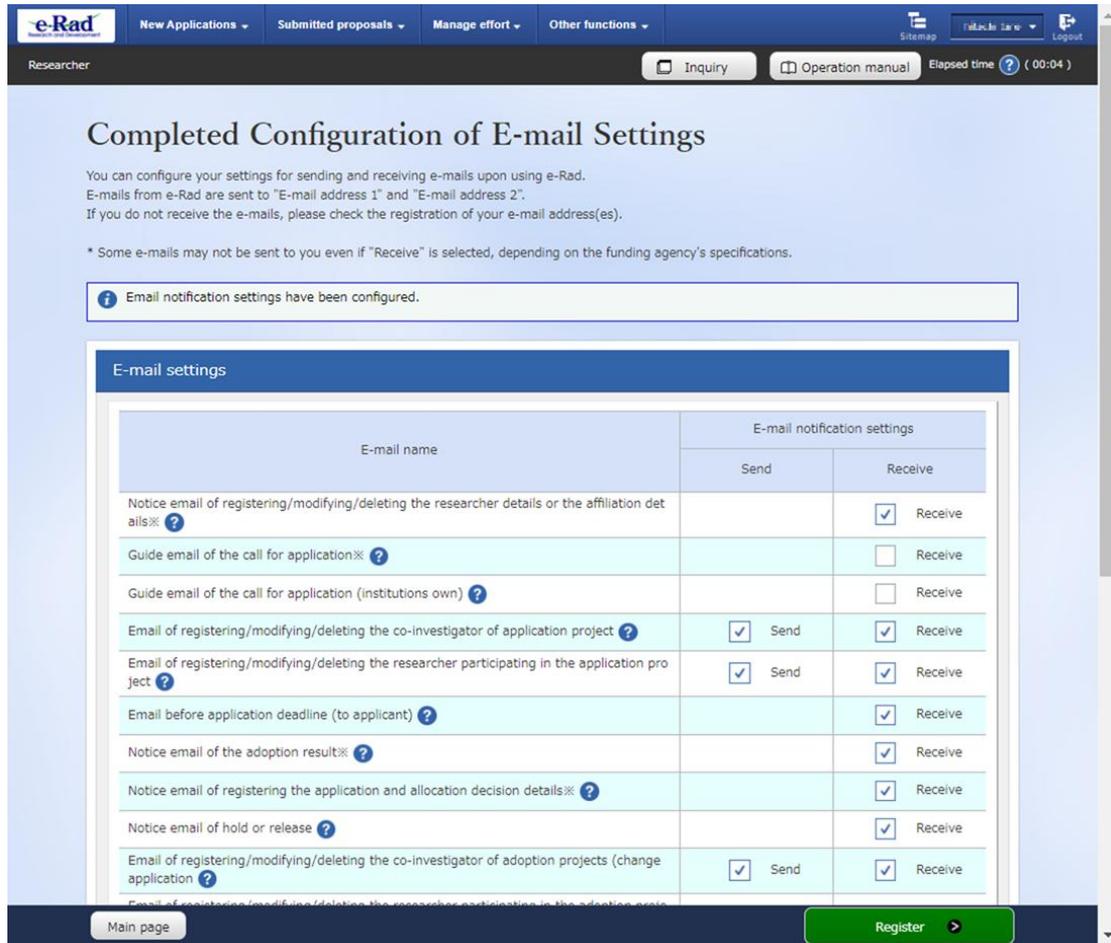


(1) Input your new settings for each sending and receiving email.

(2) Click the "Register" button.

(3) Your email settings have been changed

The [Completed Configuration of E-mail Settings] screen is displayed.



This completes the process for changing your email settings.