3  Modifying Effort

About Effort Modification
You can modify the effort values registered for a project after the project is adopted. The modification needs to be approved by your research institution and accepted by the Funding agency.

Process for Modifying Effort

Basic Operations

- Modify effort
  You can modify the effort values of a project after it is adopted.
  → "3.1 Modifying Effort"
3.1 Modifying Effort

This section explains how to modify effort values.

### Process Operations

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<th>Screen</th>
<th>Operation</th>
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<tr>
<td>Top</td>
<td>(1) Select &quot;Manage effort &gt; Apply to modify effort&quot;</td>
</tr>
<tr>
<td>Effort Setting</td>
<td>(2) Check the details</td>
</tr>
<tr>
<td>Effort Setting</td>
<td>(3) Input the effort values</td>
</tr>
<tr>
<td>Effort Setting</td>
<td>(4) Check the effort values you have Input</td>
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<tr>
<td>Effort Setting</td>
<td>(5) Request modification of effort</td>
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**Caution**

- After applying for effort correction, you can't perform another process until Funding agency’s processing is complete. Please be careful.
Instructions

(1) Selection in the Global Menu

① Click "Manage effort > Apply to modify effort" in the Global Menu on the top screen.
(2) Check the details

The [Effort Settings] screen is displayed.

1. Select the year of the project and search for the project you want to modify.
2. Check the effort.
3. Click "Apply".

Note: Provisionally calculated ongoing projects

If a project is ongoing from the previous fiscal year and the grant decision and the total amount of confirmed funding for the previous fiscal year has not been registered on e-Rad by the funding agency, the information on the approved project is not created for the current fiscal year and the effort value for the previous fiscal year is calculated for the current fiscal year. In order to create information on the approved project for the current fiscal year and modify the effort value, the total amount of confirmed funding for the previous fiscal year needs to be registered by the funding agency. Contact the funding agency that posted the call for applications.
(3) Input the effort values

The [Effort Settings] screen is displayed.
Modify the effort values.
The total effort value is calculated from adopted projects and provisional calculations.

① Input the modified effort values.
② Click the "Confirm" button.

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<table>
<thead>
<tr>
<th>Caution</th>
<th>About input values</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enter the effort as an integer between 0 and 100.</td>
<td></td>
</tr>
<tr>
<td>Enter so that the total of adopted project and provisional calculations is 100% or less.</td>
<td></td>
</tr>
<tr>
<td>You cannot modify when you applying for change or you have already applied for effort and before the project accepted.</td>
<td></td>
</tr>
</tbody>
</table>
"○" is displayed for the research project applied via e-Rad.

If you are working on a research project that was applied for outside e-Rad, you can register the details yourself like below.

1. Click the “Add line” button.
2. Fill in the new line’s necessary items.
(4) Check the effort values you have input

The [Effort Settings] screen is displayed.

① Click the "Apply" button.

⚠️ Caution

- You can’t pull back after you applied to modify effort. Check whether there is a mistake in the input.
Your effort values have now been modified

The [Effort Settings] screen is displayed.

A message is displayed after effort values have been modified.

This completed the procedure for modifying effort.

Your request to modify effort is sent to the research institution registered for the project. It will only be submitted to the Funding agency when it is approved by the administrative manager at your research institution. The applied effort values are reflected to the project after accepted by the Funding agency.
Revision History

<table>
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<tr>
<th>Version</th>
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<tr>
<td>Version 1.00</td>
<td>Feb 25, 2020</td>
<td>Final release response</td>
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